

Maidencreek Township Authority
April 21, 2022

Attending Board Members: Jim Nothwehr, Dan Novakovich, Jack May, Joe Rudderow III, Kevin Waszmer

Also Attending: Greg Unger and Ty Leinneweber of SDE, Daniel Becker of Kozloff Stoudt, Patrick Donovan, Russ Stoudt and Debbie Kline of the Maidencreek Township Authority.

Jim Nothwehr called the April 21, 2022 meeting of the Maidencreek Township Authority (MTA) to order at 11:10 a.m. at the Maidencreek Township municipal building.

PUBLIC COMMENT – None.

Agenda Amendment

A motion was made by Joe Rudderow III to amend the agenda to reflect the addition to ratify payments and all actions taken in March to pay the bills. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

PLAN REVIEW

Redner's Quick Shop and Car Wash

No action this month.

Giorgi Mushroom Company Project Titan C

Patrick Donovan reported the final service agreement has been prepared by Mr. Becker of Kozloff Stoudt. Mr. Donovan will email the final service agreement to Mr. Manmiller in the next day or two. A copy of the service agreement will be provided to the Board members for their review.

Wolfson Group

Mr. Donovan stated he received an application for review from Wolfson Group, Inc. Patrick submitted the application to SDE for review and for discussion at the May 19th Board meeting.

GSP Properties

Mr. Donovan stated Tom Psarros of GSP Properties has requested final release of the cash escrow at this time. Mr. Donovan stated the file was reviewed and it appears all outstanding documents have been received.

A motion was made by Dan Novakovich to release the GSP Properties cash escrow in the amount of \$5,007.73 conditional upon confirmation by the general manager and professional staff that all outstanding documents have been received. The motion was seconded by Joe Rudderow III and hearing no questions on the motion, it passed unanimously.

APPROVAL OF THE MINUTES

A motion was made by Dan Novakovich to waive the reading of the minutes and approve the February 17, 2022 regular meeting minutes and the April 7, 2022 meeting minutes as presented. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

LEAK REDUCTION REQUESTS

Peter Flemming, 280 Longleaf Drive, Blandon

A motion was made by Dan Novakovich to authorize a one-time leak reduction per MTA policy for Peter Flemming, 280 Longleaf Drive. The motion was seconded by Kevin Waszmer and hearing no questions on the motion, it passed unanimously.

Rigoberto Romero, 10 Main Street, Blandon

A motion was made by Dan Novakovich to authorize a one-time leak reduction per MTA policy for Rigoberto Romero, 10 Main Street. The motion was seconded by Kevin Waszmer and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

Well 6 & 7 Well House Design

Greg Unger of SDE provided copies of the site/building and floor plan and provided an in-depth review for the Well 6 & 7 Well House plan with the Board. There was much discussion about the project, and all questions were addressed by Mr. Unger. At this time, the formal application is complete and SDE requested approval for the Chairman to sign the DEP application and for authorization to submit the application to PA DEP.

A motion was made by Dan Novakovich to authorize the Chairman to sign the DEP application for construction of the Well 6 & 7 Well House and authorize SDE to submit the application to PA DEP. The motion was seconded by Joe Rudderow III and hearing no questions on the motion, it passed unanimously.

615 Main Street

Mr. Donovan reported a water main leak was identified at 620 Main Street. The MTA was given permission to use the property at 615 Main Street to stage a piece of equipment necessary to repair the leak. As a result, the MTA was able to avoid cutting across Route 73. Mr. Donovan asked the Board to consider a reduction in the water/sewer quarterly billing in the amount of \$150.00 for 615 Main Street.

A motion was made by Jack May to provide a credit of \$150.00 for the quarterly water/sewer charges for 615 Main Street. The motion was seconded by Kevin Waszmer and hearing no questions on the motion, it passed unanimously.

Technology/Hardware Update

Stratix Systems met with the MTA staff in early April to review the current IT account. Action items suggested at this time include replacement of an outdated laptop currently being utilized for the quarterly meter reading software. The cost to replace the laptop is \$1,153.00. An additional action item is replacement of the Datto monthly backup server. This results in no upfront cost and no change in the current monthly charge. After some discussion, the Board instructed the staff to request additional information from Stratix in regards to an on-site server versus a cloud server environment and report back to the Board.

Maidencreek Township Authority
April 21, 2022

A motion was made by Joe Rudderow III to authorize the purchase of a Lenovo laptop at a cost of \$1,153.00. The motion was seconded by Kevin Waszmer and hearing no questions on the motion, it passed unanimously.

A motion was made by Joe Rudderow III for authorization to update the Datto monthly backup server with no upfront cost and no change in the current monthly charge. The motion was seconded by Kevin Waszmer and hearing no questions on the motion, it passed unanimously.

MTA Board Assignments

Kevin Waszmer was sworn in by the Township prior to the Board meeting. Mr. Waszmer was appointed to serve the remaining term of Jerry Hartman expiring on 12/31/2023.

Joseph Rudderow III was sworn in by the Township prior to the Board meeting. Mr. Rudderow was appointed to serve the remaining term of Karl Bolognese expiring on 12/31/2024.

A motion was made by Dan Novakovich to approve the MTA 2022 Board assignments as follows: Jim Nothwehr as Chairman, Jack May as Vice Chairman, Dan Novakovich as Secretary/Treasurer, Joseph Rudderow III as Assistant Secretary/Treasurer I, and Kevin Waszmer as Assistant Secretary/Treasurer II. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

2022 Committee Assignments

Dan Novakovich made a motion to adopt the committee appointments as presented, seconded by Jack May. Hearing no questions, the motion passed unanimously. The following Board members were assigned to committees: Personnel Committee – Joseph Rudderow III, Jim Nothwehr and Jack May as an alternate; Administrative Committee – Dan Novakovich and Kevin Waszmer; Operations Committee – Dan Novakovich and Jack May.

Church Classification

Mr. Donovan reported the current classification of churches in the MTA billing system is as “R” (residential) customer. After some discussion, the Board directed the staff to continue to classify churches as residential.

A motion was made by Dan Novakovich to continue to classify churches as “R” (residential) customers in the MTA billing system. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Mountain Spring Road

Mr. Donovan stated Mountain Spring Road is a private road, and the MTA has an easement to gain access to the Reservoir and the water tank. Over the years, the MTA has helped to maintain this road because of heavy usage during periods of timbering on the reservoir. Mr. Donovan asked for direction in regards to maintenance going forward.

A motion was made by Joe Rudderow III to authorize the purchase and spreading of stone to repair/maintain Mountain Spring Road at a cost not to exceed \$2,500.00. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Maidencreek Township Authority
April 21, 2022

UPDATES

Certified Notary

Debra Kline is now a certified notary.

Annual Water Leak Survey

The annual water leak survey has been completed by Fluid Conservation Tech, Inc. Russell Stoudt provided an update of the findings for the Board.

Offer to Assist Township During Manpower Shortage

Mr. Donovan reported the Board of Supervisors approved by a 2 to 1 vote to accept MTA's offer to use Tim Mills on an emergency and as-needed basis for a period of 45 days.

UNFINISHED BUSINESS

Board Member Insurance Coverage

Mr. Becker provided an overview of the insurance coverage as it pertains to Board member coverage.

Routine and Emergency Repair Services

Tabled.

SOLICITOR'S REPORT

None.

ENGINEER'S REPORT

SDE submitted a written report.

AUTHORITY REPORT

Mr. Donovan had nothing further to add.

PAYMENT OF BILLS

A motion was made by Dan Novakovich to accept the Treasurer's Report and authorize the following payments: Routine/Regular Bill List - \$64,737.60, Construction in Progress - \$986.48, Reimbursable Expenses Paid by Developer - \$1,420.35, Payroll Account Transfer from Operator Acct - \$80,000.00, Emergency Account Transfer from Operator Acct - \$0, Validate Checks Signed Between Meetings - \$2,800.00, Special Checks Requiring Special Handling - \$23,971.88, Additional Checks after Board Book Delivery - \$21,134.96. Jack May seconded the motion and hearing no questions on the motion, it passed unanimously.

RATIFY PAYMENT OF MARCH BILLS

A motion was made by Dan Novakovich to ratify the following payments made in March: Routine/Regular Bill List - \$42,850.43, Construction in Progress - \$1,627.41, Reimbursable Expenses Paid by Developer - \$603.90, Payroll Account Transfer from Operator Acct - \$0, Emergency Account Transfer from Operator Acct - \$13,000.00, Validate Checks Signed Between Meetings - \$302.10, Special Checks Requiring Special Handling - \$23,971.88, Additional Checks after Board Book Delivery - \$25,835.23. Kevin Waszmer seconded the motion and hearing no questions on the motion, it passed unanimously.

Maidencreek Township Authority
April 21, 2022

ENGINEER’S/SOLICITOR’S REIMBURSABLE EXPENSES

A motion was made by Joe Rudderow III to approve Professional Staff Reimbursable Expenses for SDE invoice #108528 in the amount of \$165.75. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

A motion was made by Joe Rudderow III to approve Professional Staff Reimbursable Expenses for SDE invoice #108527 in the amount of \$67.10. The motion was seconded by Kevin Waszmer and hearing no questions on the motion, it passed unanimously.

A motion was made by Joe Rudderow III to approve Professional Staff Reimbursable Expenses for Kozloff invoice #187170-079 in the amount of \$1,110.50. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

A motion was made by Joe Rudderow III to approve Professional Staff Reimbursable Expenses for Kozloff invoice #187170-006 in the amount of \$75.00. The motion was seconded by Kevin Waszmer and hearing no questions on the motion, it passed unanimously.

Executive Session – The MTA Board went into executive session at 12:50 p.m. to 1:22 p.m. to discuss the Frontier lawsuit.

A motion was made by Joe Rudderow III and seconded by Kevin Waszmer to adjourn the meeting at 1:22 p.m.

Respectfully Submitted,

Debbie Kline

Debbie Kline

Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc:	Maidencreek Township Authority Board	Maidencreek Township Board of Supervisors
	Patrick Donovan, Maidencreek Township Authority General Manager	Maidencreek Township Planning Commission
	Greg Unger, Systems Design Engineering, Inc., MTA Engineer	Daniel Becker, Kozloff Stoudt, MTA Solicitor
	Maidencreek Township Manager	Maidencreek Township Authority Plant Operators
	Ontelaunce Township	Kosmerl & Company