

Maidencreek Township Authority
January 20, 2022

Attending Board Members: Dan Novakovich, Jack May, Jerry Hartman, Jim Nothwehr

Also Attending: Greg Unger and Ty Leinneweber of SDE, Daniel Becker of Kozloff Stoudt, Patrick Donovan, Russ Stoudt and Debbie Kline of the Maidencreek Township Authority.

Jim Nothwehr called the January 20, 2022 meeting of the Maidencreek Township Authority (MTA) to order at 11:10 a.m. at the Maidencreek Township municipal building.

PUBLIC COMMENT – None.

PLAN REVIEW

Redner's Quick Shop and Car Wash

A motion was made by Dan Novakovich to authorize Patrick Donovan to sign a PennDot Utility Permit for Redner's Quick Shop. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

Giorgi Mushroom Company Project Titan C

Patrick Donovan reported the MTA received revised plans yesterday. According to Diane Hollenbach of the Township, there are significant changes to the plan. Ty Leinneweber of SDE will review the new plans.

OTWS, Gaspari Tract

No action this month.

OTWS, Bordering Properties

Mr. Donovan stated Ty Leinneweber of SDE will begin the design for the sewer hookup for Berks Soil & Stone, Inc. SDE will provide a quote for Patrick to pass along to the owner. MTA will provide the drawings to OTWS and keep them informed throughout the entire process.

Mr. Donovan has spoken with the owner of the second OTWS property and has provided a contact for an engineering firm for them to consult regarding the project.

APPROVAL OF THE MINUTES

A motion was made by Dan Novakovich to waive the reading of the minutes and approve the December 16, 2021 regular meeting minutes as presented. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

Sludge Hauling Renewal

Ty Leinneweber of SDE stated the sludge hauling contract with Franc Environmental, Inc., is due for renewal. He requested the Board authorize SDE to prepare the renewal contract for an additional year. Unit cost for year three (2022) is \$0.0925 or an extended cost for 2022 of \$92,500.00.

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A motion was made by Dan Novakovich to authorize SDE to prepare the sludge hauling renewal contract for year three (2022) with Franc Environmental, Inc. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Annual Chapter 94 Report

A motion was made by Jack May to authorize SDE to prepare the 2021 Chapter 94 Annual Report to present to the Board for approval to submit to PA DEP by March 31, 2022. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

Tapping Fees

Greg Unger of SDE reviewed the tapping fee recalculation in detail. After further discussion, the Board authorized an increase in the sewer tapping fee to \$5,800.00 and the water tapping fee to \$2,100.00.

A motion was made by Jack May to approve a resolution (**2022- 01-01 and 2022- 02-01**) to increase the sewer tapping fee to \$5,800.00 and the water tapping fee to \$2,100.00 and to instruct the solicitor and engineer to prepare a resolution to that effect. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Storage Container

Patrick Donovan discussed storage options for the files and miscellaneous items currently being stored at 61 Lakeshore Drive. After some discussion, the Board directed the general manager to get three quotes and authorized the purchase of a storage container with delivery and setup at a cost not to exceed \$5,500.00. The storage container will be placed at the waste water treatment plant.

A motion was made by Dan Novakovich to approve the purchase of a storage container to be placed at the waste water treatment plant at a cost not to exceed \$5,500. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

LEAK REDUCTION REQUESTS

None.

UPDATES

Route 222 Project Reimbursement

Mr. Donovan reported the anticipated amount of PennDot reimbursements has been revised to \$109,156.29. Mr. Donovan stated the balance will be reimbursed at the completion of the project per the PennDot agreement.

Timber Sale

Mr. Donovan reported the contractor has provided an exemption certificate for worker's comp insurance from the Department of Labor. Mr. Donovan stated he facilitated a conversation with the contractor and Giorgio Foods to discuss potentially removing the timber using Giorgio property access rather than using the Mountain Spring Road access.

Emergency Response Plan

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Mr. Donovan reported the EPA requirement for the Emergency Response Plan is complete and has been submitted.

UNFINISHED BUSINESS

Routine and Emergency Repair Services

Tabled.

Well 6 & 7 Well House Design

Greg Unger of SDE stated the formal application is nearly complete. He will review it in the next few weeks in order to submit to PA DEP to proceed with the well house and pumps.

SOLICITOR'S REPORT

None.

ENGINEER'S REPORT

SDE submitted a written report.

AUTHORITY REPORT

Mr. Donovan had nothing further to add.

PAYMENT OF BILLS

A motion was made by Jack May to accept the Treasurer's Report and authorize the following payments: Routine/Regular Bill List - \$36,648.36, Construction in Progress - \$7,471.68, Reimbursable Expenses Paid by Developer - \$0, Payroll Account Transfer from Operator Acct - \$80,000.00, Emergency Account Transfer from Operator Acct - \$10,000.00, Validate Checks Signed Between Meetings - \$3,100.00, Special Checks Requiring Special Handling - \$52,902.04, Additional Checks after Board Book Delivery - \$9,563.61. Jerry Hartman seconded the motion and hearing no questions on the motion, it passed unanimously.

Emergency Sewage Pump Repairs

Patrick Donovan reported the Township asked him for assistance with the sewage pump failure at the 1 Quarry Road Office Building. Mr. Donovan contacted Tactical Plumbing. It was determined the pump had to be replaced, and the tank needed to be cleaned out. Cleaning of the tank should be scheduled every six months to avoid further issues. The Board instructed Mr. Donovan to let the Township know that the MTA is willing to pay for this expense. If the Township is not in agreement, the MTA will submit the invoices to them for payment.

A motion was made by Dan Novakovich to ratify the emergency repair of the Township sewage pump repairs and tank cleaning at a cost of \$5,351.00. The Board instructed the general manager to speak with the Township and offer to pay for this expense if they are in agreement. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

ENGINEER'S/SOLICITOR'S REIMBURSABLE EXPENSES – None.

PUBLIC COMMENT – None.

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Executive Session – The MTA Board went into executive session at 12:03 p.m. to 12:40 p.m. to discuss personnel.

The MTA Board reconvened the meeting at 12:40 p.m.

A motion was made by Dan Novakovich to authorize payment for two days worked from home due to COVID for Debra Kline. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

A motion was made by Jack May to authorize payment of costs associated with Debra Kline becoming a Pennsylvania notary for the Authority. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

A motion was made by Dan Novakovich to authorize Patrick Donovan and Debra Kline to discuss with the auditor how to categorize the work performed by the Township for the benefit of the Authority and the work performed by the Authority for the benefit of the Township going forward. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

A motion was made by Jack May to authorize a wage increase of \$3.00/hour for Nicolas Volk to \$23.60/hour. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

A motion was made by Jack May and seconded by Jim Nothwehr to adjourn the meeting at 12:49 p.m.

Respectfully Submitted,

Debbie Kline

Debbie Kline

Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc:	Maidencreek Township Authority Board	Maidencreek Township Board of Supervisors
	Patrick Donovan, Maidencreek Township Authority General Manager	Maidencreek Township Planning Commission
	Greg Unger, Systems Design Engineering, Inc., MTA Engineer	Daniel Becker, Kozloff Stoudt, MTA Solicitor
	Maidencreek Township Manager	Maidencreek Township Authority Plant Operators
	Ontelaunee Township	Kosmerl & Company