

Maidencreek Township Authority
September 15, 2022

Attending Board Members: Jim Nothwehr, Dan Novakovich, Jack May, Kevin Waszmer, Joe Rudderow III

Also Attending: Greg Unger and Ty Leinneweber of SDE, Daniel Becker of Kozloff Stoudt, Patrick Donovan, Russ Stoudt and Debbie Kline of the Maidencreek Township Authority.

Guests: Sean Culver of Lynx Computer Technologies, and Hunter Ahrens of Maidencreek Township

Jim Nothwehr called the September 15, 2022 meeting of the Maidencreek Township Authority (MTA) to order at 11:00 a.m. at the Maidencreek Township municipal building.

PUBLIC COMMENT – None.

Authority & Township Server Upgrade

Sean Culver of Lynx Computer Technologies provided an overview of the current MTA computer system. The Board reviewed the proposal for the replacement of the MTA server that is due for replacement in early 2023. There was a lengthy discussion, and all of the Board's questions were addressed. Sean will follow up with Patrick on the action items discussed.

A motion was made by Joe Rudderow III to authorize the purchase of a new server for the MTA/Township from Lynx Computer Technologies at a cost not to exceed \$12,790.00. The motion was seconded by Kevin Waszmer and hearing no questions on the motion, it passed unanimously.

PLAN REVIEW

Redner's Quick Shop and Car Wash

No action this month.

Giorgi Mushroom Company Project Titan C

Patrick reported the professional staff is in the process of revising the easement agreement to incorporate the changes for the easement location for Giorgi and Excelsior. He expects the agreement to be completed by the next Board meeting.

Wolfson Group

No action this month.

Trinity Bible Fellowship Church

No action this month.

APPROVAL OF THE MINUTES

A motion was made by Dan Novakovich to waive the reading of the minutes and approve the August 18, 2022 regular meeting minutes as presented. The motion was seconded by Joe Rudderow III and hearing no questions on the motion, it passed unanimously.

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NEW BUSINESS

Bid Proposals

Ty Leineweber reported that the current 3-year sludge hauling and disposal contract with Wind River Environmental, LLC (Franc Environmental, Inc.) will expire on February 7, 2023. SDE is requesting to prepare and advertise for bids for sludge hauling and disposal.

A motion was made by Jack May to authorize SDE to prepare and advertise for bids for sludge hauling and disposal. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Pension Plan Administrator

A motion was made by Dan Novakovich to appoint Jack May, the 2023 Chairman of the Authority, as the Pension Plan Administrator. The motion was seconded by Joe Rudderow III and hearing no questions on the motion, it passed unanimously.

MMO Pension Obligation 2023

A motion was made by Joe Rudderow III to approve the MMO Pension Obligation for 2023 in the amount of \$66,133.00. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

PMRS Pension Plan Review

Mr. Donovan provided an update on the status of the pension plan evaluation. At this time, the MTA is awaiting PMRS 2021 year-end financial statements. The consultant has stated he needs this information to complete an evaluation. There was a lengthy discussion regarding how to proceed. Mr. Becker will assist in determining if current consultant will complete the evaluation or if a new consultant will need to be retained.

October Shut-Off List

There was a discussion regarding the MTA policy for shutting off a rental property. Mr. Becker will research and provide guidance on the legal responsibility of the MTA prior to turning off water service to a tenant.

A motion was made by Dan Novakovich to approve the October Shut-Off list as presented. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

LEAK REDUCTION REQUESTS

Scott & Kara Young, 192 Faith Dr, Blandon

A motion was made by Dan Novakovich to authorize a one-time leak reduction per MTA policy for Scott & Kara Young, 192 Faith Drive. The motion was seconded by Kevin Waszmer and hearing no questions on the motion, it passed unanimously.

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HSA Funding

A motion was made by Dan Novakovich to fund the H.S.A. for single employees at \$2,375.00 and non-singles at \$4,750.00. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Township Christmas Party

Mr. Donovan asked if the Board would like to donate towards the Township Christmas party as they have in the past.

A motion was made by Kevin Waszmer to donate \$500.00 to the Township for the Christmas party. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Office Holiday Schedule

A motion was made by Jack May to authorize the Authority office to be closed from December 26, 2022 to January 1, 2023. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

UPDATES

Frontier Damages

Mr. Becker stated the Frontier Communications lawsuit has been resolved. The MTA received a check in the amount of \$14,573.16 for the damages.

Route 222 Project

Mr. Donovan reported a fire hydrant was hit on Route 222 at the new Redner's Market location. The hydrant will be repaired.

Muhlenberg Interconnection

The MTA Board had a discussion on how to communicate with the Maidencreek Township Supervisors about a potential interconnection between Maidencreek Township and Muhlenberg Township. After a brief discussion among the Board, the General Manager was directed to prepare a written notice concerning the interconnection, and then send the notice to the Township Manager so he can distribute to the supervisors. The notice will include a statement that if the Supervisors desire additional information, the General Manager is available to meet with the supervisors at a public meeting to answer any questions they may have.

UNFINISHED BUSINESS

Healthcare Competitive Bidding

Mr. Donovan reported he received an additional quote for healthcare options. He stated this confirmed the current plan with Aetna is the best choice available for the MTA.

SOLICITOR'S REPORT

None.

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ENGINEER'S REPORT
SDE submitted a written report.

AUTHORITY REPORT
Mr. Donovan had nothing further to add.

PAYMENT OF BILLS

A motion was made by Dan Novakovich to accept the Treasurer's Report and authorize the following payments: Routine/Regular Bill List - \$44,470.35, Construction in Progress - \$58,269.81, Reimbursable Expenses Paid by Developer - \$0, Emergency Account Transfer from Operator Acct - \$13,000.00, Validate Checks Signed Between Meetings - \$303.24, Special Checks Requiring Special Handling - \$6,327.76, Additional Checks after Board Book Delivery - \$25,847.23. Jack May seconded the motion and hearing no questions on the motion, it passed unanimously.

ENGINEER'S/SOLICITOR'S REIMBURSABLE EXPENSES – None.

Executive Session – The MTA Board went into executive session 1:15 p.m. to discuss personnel matters with the General Manager and Assistant Manager.

The Board came out of executive session at 1:40 p.m. and took action as follows:

Annual Employee Wage Increase

Upon the recommendation of the General and Assistant Manager, a motion was made by Dan Novakovich to accept the offer from its management staff to rescind the 5 % increase in wages approved at the August 18th board meeting and to approve a \$1.75 per hour increase to all employees excluding the office part-time employee, and to approve a \$1.00 per hour increase for the Office Part-time special project employee. The motion was seconded by Kevin Waszmer, and hearing no questions on the motion, it passed unanimously.

A motion to adjourn was made by Joe Rudderow III and seconded by Kevin Waszmer to adjourn the meeting at 1:42 p.m.

Respectfully Submitted,

Debbie Kline

Debbie Kline
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc:	Maidencreek Township Authority Board	Maidencreek Township Board of Supervisors
	Patrick Donovan, Maidencreek Township Authority General Manager	Maidencreek Township Planning Commission
	Greg Unger, Systems Design Engineering, Inc., MTA Engineer	Daniel Becker, Kozloff Stoudt, MTA Solicitor
	Maidencreek Township Manager	Maidencreek Township Authority Plant Operators
	Ontelaunee Township	