

Maidencreek Township Authority
January 19, 2023

Attending Board Members: Jim Nothwehr, Dan Novakovich, Jack May, Joe Rudderow III, Jason Peters

Also Attending: Ty Leinneweber of SDE, Daniel Becker of Kozloff Stoudt, Patrick Donovan., Russ Stoudt and Debbie Kline of the Maidencreek Township Authority.

Guests: Hunter Ahrens of Maidencreek Township

Jack May called the January 19, 2023 meeting of the Maidencreek Township Authority (MTA) to order at 11:18 a.m. at the Maidencreek Township municipal.

PUBLIC COMMENT – None.

Board Email Addresses

Jim Nothwehr requested an update regarding establishing email addresses for the Board members as well as the purchase of tablets for the Board members to be used for MTA business. Mr. Donovan stated he will follow up with Sean Culver of Lynx Computer Technologies and report to the Board at the next meeting.

PLAN REVIEW

Giorgi Mushroom Company Project Titan C

No action this month.

Wolfson Group

Mr. Donovan reported that SDE reviewed correspondence from Maiden Creek Associates, L.P. SDE has drafted a letter in response and provided the letter for the Board's consideration. There was a lengthy discussion regarding the project and how to proceed.

A motion was made by Joe Rudderow III to keep the 12" water line within PennDot's right-of-way. The motion died for a lack of a second.

A motion was made by Dan Novakovich to approve the letter with the revision to recommend that the 12-inch water line be located in an exclusive water easement parallel and adjacent to the PennDot right-of-way and authorize SDE to send the letter to Maiden Creek Associates, L.P. The motion was seconded by Jason Peters and hearing no questions on the motion, it passed with 4 ayes and one nay.

Redner's Quick Shop

No action this month.

Trinity Bible Fellowship Church

No action this month.

Forkin - 5704 Allentown Pike

No action this month.

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APPROVAL OF THE MINUTES

A motion was made by Jim Nothwehr to waive the reading of the minutes and approve the November 17, 2022 regular meeting minutes as presented. The motion was seconded by Joe Rudderow III and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

Lynx Computer Technologies

A motion was made by Dan Novakovich to approve the purchase of a block of 50 prepaid service hours at a rate of \$125.00 per hour for a total cost of \$6,250.00. The motion was seconded by Joe Rudderow III and hearing no questions on the motion, it passed unanimously.

Safety Committee

Mr. Donovan provided the Board with a recommendation from the Joint Safety Committee regarding an emergency call out procedure. The committee requested the Township Board of Supervisors and the Maidencreek Township Authority Board review and consider a policy that all employees responding to emergency call outs first report to their respective work sites before responding to the actual location of the emergency call and that all employees shall use an approved municipal vehicle equipped with proper lighting when responding to any call out situations.

A motion was made by Jim Nothwehr to authorize Mr. Donovan to work with Mr. Becker to review and develop a policy for an emergency call out procedure. The motion was seconded by Joe Rudderow III and hearing no questions on the motion, it passed unanimously.

OTMA Agreement

Mr. Donovan stated he received a proposed draft of an amendment to the current agreement between the MTA and Ontelaunee Township. There was a lengthy discussion regarding remaining EDUs/capacity. Mr. Donovan asked the Board to authorize him to reply to Ontelaunee stating that MTA will require an escrow account to be established in the amount of \$25,000, and Ontelaunee must advise MTA on how many additional EDUs are required for this development prior to the MTA beginning professional review of the agreement.

A motion was made by Jason Peters to authorize Mr. Donovan to proceed with negotiations with Ontelaunee Township regarding the purchase of capacity with a request for the defined number of EDUs and to seek a \$25,000.00 escrow to begin professional review of the amended agreement. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

PMRS Notification

Mr. Donovan stated he received correspondence regarding the pension plan and provided this to Mr. Becker and the Board for their review. There was a discussion regarding how to proceed with the plan. The Board instructed Mr. Donovan to request the contribution amount needed to fully fund the plan at 100 % and have Mr. Becker review the PMRS agreement prior to signing and finalizing the contract.

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A motion was made by Jim Nothwehr to authorize Mr. Donovan to respond to PMRS and request the contribution amount to bring the unfunded liability to 100% and finalize and sign the PMRS agreement after review and approval by Mr. Becker. The motion was seconded by Joe Rudderow III and hearing no questions on the motion, it passed unanimously.

Well 6 & 7 Well House

SDE requested authorization to prepare and advertise for bids for the construction of the new well house for wells 6 & 7 located on the Phillips Farm.

A motion was made by Joe Rudderow III to authorize SDE to prepare and advertise for bids for the construction of the new well house for wells 6 & 7 located on the Phillips Farm. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

Destruction of Municipal Records

A motion was made by Jim Nothwehr to adopt and authorize for signature Destruction of Municipal Records Resolution 2023 01 01. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

LEAK REDUCTION REQUESTS

Larken Associates, 850 Golden Dr., Ste 28, Blandon

A motion was made by Dan Novakovich to authorize a one-time leak reduction per MTA policy for Larken Associates, 850 Golden Dr., Ste 28. The motion was seconded by Joe Rudderow III and hearing no questions on the motion, it passed unanimously.

Louis Lauer, 229 Faith Drive, Blandon

A motion was made by Jim Nothwehr to authorize a one-time leak reduction per MTA policy for Louis Lauer, 229 Faith Drive. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

UPDATES

Muhlenberg Interconnection

Mr. Donovan reported grants have been applied for by both MTA and Muhlenberg for this project.

Meter Reading Technology

Mr. Donovan reported he has provided information to L/B Water to perform a propagation study to move forward with providing a quote for the automated meter reading technology.

SOLICITOR'S REPORT

None.

ENGINEER'S REPORT

SDE submitted a written report.

AUTHORITY REPORT

Mr. Donovan had nothing further to add.

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PAYMENT OF BILLS

A motion was made by Jim Nothwehr to accept the Treasurer's Report and authorize the following payments: Routine/Regular Bill List - \$59,113.16, Construction in Progress - \$26,561.04, Reimbursable Expenses Paid by Developer - \$1,999.68, Emergency Account Transfer from Operator Acct - \$15,000.00, Validate Checks Signed Between Meetings - \$828.08, Special Checks Requiring Special Handling - \$9,265.46, Additional Checks after Board Book Delivery - \$11,116.59. Dan Novakovich seconded the motion and hearing no questions on the motion, it passed unanimously.

ENGINEER'S/SOLICITOR'S REIMBURSABLE EXPENSES

A motion was made by Dan Novakovich to approve Professional Staff Reimbursable Expenses for SDE invoice #111900 in the amount of \$972.95. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

A motion was made Joe Rudderow III to approve Professional Staff Reimbursable Expenses for SDE invoice #111901 in the amount of \$67.10. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

A motion was made by Dan Novakovich to approve Professional Staff Reimbursable Expenses for SDE invoice #111902 in the amount of \$469.70. The motion was seconded by Joe Rudderow III and hearing no questions on the motion, it passed unanimously.

A motion was made by Joe Rudderow III to approve Professional Staff Reimbursable Expenses for SDE invoice #111893 in the amount of \$489.93. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

Executive Session – The MTA Board went into executive session at 1:05 p.m. to 1:35 p.m. to discuss the succession plan for the general manager.

A motion to adjourn was made by Joe Rudderow III and seconded by Dan Novakovich to adjourn the meeting at 1:35 p.m.

Respectfully Submitted,

Debbie Kline

Debbie Kline

Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc:	Maidencreek Township Authority Board	Maidencreek Township Board of Supervisors
	Patrick Donovan, Maidencreek Township Authority General Manager	Maidencreek Township Planning Commission
	Greg Unger, Systems Design Engineering, Inc., MTA Engineer	Daniel Becker, Kozloff Stoudt, MTA Solicitor
	Maidencreek Township Manager	Maidencreek Township Authority Plant Operators
	Ontelaunee Township	