

Maidencreek Township Authority  
June 15, 2023

Attending Board Members: Jack May, Dan Novakovich, Joe Rudderow III, Jim Nothwehr

Also Attending: Greg Unger and Ty Leinneweber of SDE, Daniel Becker of Kozloff Stoudt, Patrick Donovan, Russ Stoudt and Debbie Kline of the Maidencreek Township Authority.

Jack May called the June 15, 2023 meeting of the Maidencreek Township Authority (MTA) to order at 11:05 a.m. at the Maidencreek Township municipal building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT – None.

PLAN REVIEW

**Crossing at Maidencreek**

Ty Leinneweber of SDE updated the Board on additional flows that may be available in the future from the adjoining property. This would be dependent upon the owner granting an easement. Ty has completed a revised review for sanitary sewer connections, and the revised review letter was presented to the Board for their review and comments. There was a lengthy discussion regarding the options of a gravity system, a pump station and individual low pressure pumps. The Board directed Ty to amend the review letter with the changes discussed, and approved SDE to send the amended review letter.

A motion was made by Jim Nothwehr to approve the review letter as amended for Crossing at Maidencreek and authorize SDE to send the amended review letter to Crossing at Maidencreek. The motion was seconded by Joe Rudderow III and hearing no questions on the motion, it passed unanimously.

**Wolfson Group**

No action this month.

**Trinity Bible Fellowship Church**

No action this month.

**Forkin - 5704 Allentown Pike**

No action this month.

APPROVAL OF THE MINUTES

A motion was made by Dan Novakovich to waive the reading of the minutes and approve the May 18, 2023 regular meeting minutes as presented. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

**July Shut-Off List**

A motion was made by Dan Novakovich to approve the July Shut-Off list as presented. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

**Well 6 & 7 Construction Project**

The Board discussed the Well 6 & 7 Well House Project and the timeframe permitted to award the contract. Greg Unger of SDE stated it is not advisable to award the contracts without financing in place. SDE recommended that MTA determine financing as soon as possible for the project to proceed. Mr. Donovan reported he has contacted two local banks to discuss financing. He will provide an update at the next Board meeting.

A motion was made by Dan Novakovich to authorize SDE to release bid bonds upon the contractor's request for the bidding contractors with the exception of the low bidder. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

UNFINISHED BUSINESS

**Fixed Asset Capitalization Resolution**

A motion was made by Dan Novakovich to approve and authorize the appropriate Board members to sign Resolution 2023 06 01 adopting and implementing a Fixed Asset Capitalization Policy when certain criteria is met at the recommendation of the auditor. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

**Routine and Emergency Repair Services**

SDE is preparing water and sanitary sewer emergency repair service bid documents to be advertised. Bids received will be presented to the Board at the July meeting.

LEAK REDUCTION REQUESTS – None.

UPDATES

**Board Email Addresses/Devices**

Mr. Donovan reported Lynx will be in the office on 7/22/23 to set up the iPads and provide training. Jack May will attend the meeting.

**OTWS, Gaspari Tract**

Mr. Donovan reported he and Ty Leineweber of SDE attended a meeting with Ontelaunee Township and the developer. Mr. Donovan stated Ontelaunee requested an additional 305 EDUs for the project. The Board had a discussion regarding remaining EDUs/capacity. When MTA receives the requested \$25,000.00 to establish an escrow account, professional staff review will begin.

Mr. Donovan reported he had a discussion with Ontelaunee about the MTA providing water service to this development as well as sewer service. There was also further discussion regarding the value of an interconnect between the MTA and Ontelaunee. They were in agreement to schedule a meeting with all parties involved to discuss an interconnect.

**Antenna Radio Read System**

Mr. Donovan reported there is an option to rent a tower on the Township property from Crown Castle to install the radio read antenna at a cost of \$10,000 per year.

Maidencreek Township Authority

June 15, 2023

Another option would be to use the MTA water tank locations and install 100-foot telephone poles to place the radio read antennas. The Board asked Mr. Becker to review the contract between the Township and Crown Castle and report back to the Board.

**Muhlenberg Interconnection**

Mr. Becker stated he received communication from Muhlenberg Township's solicitor requesting a meeting regarding development of the Memorandum of Understanding. Mr. Donovan would like to meet with SDE and Mr. Becker to discuss capacity and fees prior to scheduling a meeting.

SOLICITOR'S REPORT

None.

ENGINEER'S REPORT

SDE submitted a written report.

AUTHORITY REPORT

Mr. Donovan had nothing further to add.

PAYMENT OF BILLS

A motion was made by Jim Nothwehr to accept the Treasurer's Report and authorize the following payments: Routine/Regular Bill List - \$43,534.78, Construction in Progress - \$17,159.67, Reimbursable Expenses Paid by Developer - \$490.00, Payroll Account Transfer from Operator Acct - \$80,000.00, Emergency Account Transfer from Operator Acct - \$15,000.00, Validate Checks Signed Between Meetings - \$330.00, Special Checks Requiring Special Handling - \$752.88, Additional Checks after Board Book Delivery - \$17,063.19. Dan Novakovich seconded the motion and hearing no questions on the motion, it passed unanimously.

ENGINEER'S/SOLICITOR'S REIMBURSABLE EXPENSES

A motion was made by Dan Novakovich to approve Professional Staff Reimbursable Expenses for SDE invoice #113825 in the amount of \$490.00. The motion was seconded by Joe Rudderow III and hearing no questions on the motion, it passed unanimously.

**Executive Session** – The MTA Board went into executive session at 1:05 p.m. to 1:17 p.m. to discuss personnel items.

The MTA Board came out of executive session at 1:17 p.m. No action was taken.

A motion to adjourn was made by Dan Novakovich and seconded by Jim Nothwehr to adjourn the meeting at 1:17 p.m.

Respectfully Submitted,

*Debbie Kline*

Debbie Kline

Recording Secretary

Maidencreek Township Authority  
June 15, 2023

***Minutes are subject to change prior to approval of the Maidencreek Township Authority.***

cc: Maidencreek Township Authority Board  
Patrick Donovan, Maidencreek Township Authority General Manager  
Greg Unger, Systems Design Engineering, Inc., MTA Engineer  
Maidencreek Township Manager  
Ontelaunee Township  
Maidencreek Township Board of Supervisors  
Maidencreek Township Planning Commission  
Daniel Becker, Kozloff Stoudt, MTA Solicitor  
Maidencreek Township Authority Plant Operators