

Maidencreek Township Authority
August 17, 2023

Attending Board Members: Jack May, Dan Novakovich, Joe Rudderow III, Jim Nothwehr, Tom Evansky

Also Attending: Greg Unger, Ty Leinneweber and of SDE, Daniel Becker and of Kozloff Stoudt, Patrick Donovan and Russ Stoudt of the Maidencreek Township Authority.

Guests: Hunter Ahrens and Keith Shuman of Maidencreek Township

Jack May called the August 17, 2023 meeting of the Maidencreek Township Authority (MTA) to order at 11:00 a.m. at the Maidencreek Township municipal building and asked everyone to rise for the Pledge of Allegiance to the Flag.

Thomas Evansky was sworn in by Hunter Ahrens prior to the start of today's meeting. Mr. Evansky was appointed to serve the remaining term of Jason Peters expiring on 12/31/2023.

PUBLIC COMMENT

Hunter Ahrens reported due to the extensive flooding in the township on July 9th, the Township has applied for emergency permits to DEP in order to begin stream cleanup to stabilize the stream banks. They received approval from DEP and were granted sixty days to complete the work. The Township has requested use of the Well 6 & 7 property for staging of materials during the cleanup.

A motion was made by Dan Novakovich to authorize storage of materials at Well 6 & 7 subject to the Maidencreek Township Authority's engineer review and approval of type of materials and timing of placement on the well site with all materials to be removed no later than December 31, 2023. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

PLAN REVIEW

Crossing at Maidencreek

No action this month.

Wolfson Group

Mr. Leinneweber of SDE reviewed the revised plan submitted on 7/14/23. Ty provided the draft review letter for the Board's review and requested approval to send the review letter to Maiden Creek Associates, L.P. There was a lengthy discussion of the project. Ty will consult with Mr. Donovan for a final review and finalize the letter to be sent to Maiden Creek Associates, L.P.

A motion was made by Jim Nothwehr to approve the review letter as discussed for Maiden Creek Associates, L.P. and authorize Ty Leinneweber of SDE to send the finalized review letter to Maiden Creek Associates, L.P. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Trinity Bible Fellowship Church

Mr. Donovan reported he has had several conversations with the engineer for the Trinity Bible Fellowship Church in regards to the meter size needed for this project.

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Mr. Donovan and the Board are in agreement that a 1” meter is sufficient for this project and authorize the church to use a 1” meter.

Forkin - 5704 Allentown Pike

No action this month.

APPROVAL OF THE MINUTES

A motion was made by Joe Rudderow III to waive the reading of the minutes and approve the July 20, 2023 regular monthly meeting minutes as presented. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

UV System Replacement

Greg Unger of SDE reported on the UV system at the WWTP. There was a lengthy discussion regarding replacement of the UV system, and the Board authorized the purchase of the UV equipment.

A motion was made by Joe Rudderow III to authorize the COSTARS contract with Kappe Associates and Trojan Technologies for the replacement of the UV system at the Waste Water Treatment Plant for a cost not to exceed \$223,275.00. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

A motion was made by Joe Rudderow III to authorize SDE to proceed with the necessary aspects of the project for replacement of the UV system at the Waste Water Treatment Plant as discussed. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

Pickup Truck Purchase

Mr. Donovan reported two pickup trucks were flooded by the July 9th flood. The 2015 GMC pickup was deemed a total loss by the insurance company. It is expected that the 2017 GMC pickup will be deemed a total loss as well. Mr. Donovan provided the COSTARS proposal for the purchase of two new pickup trucks in the amount of \$98,600.00 from Masano Ford. Levan Machine & Truck Company will install service bodies on the trucks for a cost of \$28,592.00.

A motion was made by Joe Rudderow III to authorize the purchase of two fully furnished F250 pickup trucks with service bodies for a total cost of \$127,192.00 as a result of flood damage. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

Well 6 & 7 Construction Project

Mr. Unger reported SDE has issued the Notice of Intent to Award. Upon receiving required documents, approval from the engineer and approval from the solicitor, SDE will issue Notice of Award and Notice to Proceed. An application for a grant has been submitted for this project.

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A decision on the grant is expected at the September Commonwealth Financing Authority (CFA) Board meeting.

Guarantee Revenue Bond

Mr. Donovan and Mr. Becker provided an update on the progress of obtaining financing. Jamie Schlesinger of PFM, Patrick Donovan, and Dan Novakovich attended the August 10, 2023 Board of Supervisors meeting and presented the MTA's Capital Plan. The Board of Supervisors agreed to allow the MTA to move forward with the Capital Plan and bond issuance with the guarantee of the Township.

Grant Application

Ty Leineweber reported there are additional grant monies available through the Local Share Account Program (LSA). The following MTA projects meet the criteria to apply for this program:

- Route 73 Water Main Replacement
- Grove Road Water Main Replacement
- Guldin Road Water Main Extension
- 500,000 Gallon Water Tank - Muhlenberg Interconnect

A motion was made by Jim Nothwehr to authorize SDE to prepare applications for four grants through the Local Share Account Program. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

July 2023 Flood Damage

Mr. Donovan reported he has spoken to the MTA insurance broker and Greg Unger to evaluate flood insurance options.

SDE will evaluate engineering options for stormwater mitigation for raising the berm at the treatment plant.

There was a lengthy discussion regarding relief from FEMA. The Board is in agreement to reach out to local, state and federal government agencies for assistance.

A motion was made by Joe Rudderow III to authorize the general manager to prepare a letter to be signed by the Chairman to send to local, state and federal elected officials with a request for assistance for the July 9th, 2023 flood damages sustained by the Maidencreek Township Authority. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

LEAK REDUCTION REQUESTS

Errol & Barbara Nothstein, 424 Liberty Drive, Blandon

A motion was made by Dan Novakovich to authorize a one-time leak reduction per MTA policy for Errol & Barbara Nothstein, 424 Liberty Drive. The motion was seconded by Tom Evanosky and hearing no questions on the motion, it passed unanimously.

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UPDATES

Board Email Addresses/Devices

Mr. Donovan reported Debbie will work with Tom Evanosky to set up the iPad for his email and two-factor authentication.

OTWS, Gaspari Tract

No Update.

Antenna Radio Read System

No Update.

Muhlenberg Interconnection

No Update.

SOLICITOR'S REPORT

None.

ENGINEER'S REPORT

SDE submitted a written report.

AUTHORITY REPORT

Mr. Donovan had nothing further to add.

PAYMENT OF BILLS

A motion was made by Dan Novakovich to accept the Treasurer's Report and authorize the following payments: Routine/Regular Bill List - \$81,198.75, Construction in Progress - \$7,013.26, Reimbursable Expenses Paid by Developer - \$0, Payroll Account Transfer from Operator Acct - \$80,000.00, Emergency Account Transfer from Operator Acct - \$15,000.00, Petty Cash Account Transfer from Operator Acct - \$300.00, Validate Checks Signed Between Meetings - \$144,287.37, Special Checks Requiring Special Handling - \$49,443.69, Additional Checks after Board Book Delivery - \$323,449.67 for a total amount not to exceed \$700,692.74, noting that Checks Signed Between Meetings, Checks Requiring Special Handling and, Additional Checks after Board Book Delivery are due to expenses related to the July 2023 WWTP Flood. Joe Rudderow III seconded the motion and hearing no questions on the motion, it passed unanimously.

ENGINEER'S/SOLICITOR'S REIMBURSABLE EXPENSES – None.

Executive Session – The MTA Board went into executive session at 12:51 p.m. to 1:25 p.m. to discuss personnel items.

The MTA Board came out of executive session at 1:25 p.m. and took action as follows:

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The manager was directed to evaluate Christopher Shinn for the position of Lead Operator.

Comp Time for GM Due to Flood Emergency

A motion was made by Dan Novakovich to authorize the GM to utilize 31.5 hours of comp time for hours worked during the flood emergency. The motion was seconded by Tom Evanosky and hearing no questions on the motion, it passed unanimously.

A motion to adjourn was made by Joe Rudderow III and seconded by Jim Nothwehr to adjourn the meeting at 1:26 p.m.

Respectfully Submitted,

Debbie Kline

Debbie Kline

Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc:	Maidencreek Township Authority Board	Maidencreek Township Board of Supervisors
	Patrick Donovan, Maidencreek Township Authority General Manager	Maidencreek Township Planning Commission
	Greg Unger, Systems Design Engineering, Inc., MTA Engineer	Daniel Becker, Kozloff Stoudt, MTA Solicitor
	Maidencreek Township Manager	Maidencreek Township Authority Plant Operators
	Ontelaunee Township	