

**MTA MEETING AGENDA**  
**September 21, 2023 11:00 a.m.**  
Posted September 21, 2023 at 10:30 a.m.

Chairman to open regular meeting with the pledge of allegiance at 11:00 a.m.

**PUBLIC COMMENT PERIOD**

- 1. CROSSING AT MAIDENCREEK – No action required.**
- 2. WOLFSON GROUP ROUTE 222 WAREHOUSE – SDE to present a review letter.**

**BILLS FOR APPROVAL & RELEASE:**

(A)	Routine / Regular Bill List	-	\$ 96,673.21
(B)	Construction in Progress	-	\$ 11,763.98
(C)	Reimbursable Expenses Paid by Developer	-	\$ 2,587.00
(D)	Payroll AC Transfer from Operating	-	\$ 0
	Emergency AC Transfer from Operating	-	\$ 0
(E)	Validate Checks Signed Between Meetings	-	\$ 308.70
(F)	Special Checks Requiring Special Handling	-	\$ 154,949.75
(G)	Add'l Checks after Board Book Delivery	-	<u>\$ 23,397.90</u>
	TOTAL BILLS	-	\$ 289,680.54
(H)	Certified Bank Balance	-	\$ 3,368,207.67

**PROFESSIONAL STAFF REIMBURSABLE EXPENSES:**

Board to approve SDE Invoice #114967 in the amount of \$1,680.00. This invoice to be reimbursed by the developer, Maiden Creek Associates, L.P.

Board to approve SDE Invoice #114968 in the amount of \$560.00. This invoice to be reimbursed by the developer, Trinity Bible Fellowship Church.

Board to approve Kozloff Stoudt Invoice #194331-081 in the amount of \$315.00. This invoice to be reimbursed by the developer, Maiden Creek Associates, L.P.

Board to approve Kozloff Stoudt Invoice #194331-082 in the amount of \$32.00. This invoice to be reimbursed by the developer, Ferrara's Trattoria.

**APPROVE MINUTES:**

1. Approve the Regular Monthly Meeting Minutes of August 17, 2023.

## **NEW BUSINESS**

1. Approve Automated Clearing House ACH for customers to make automatic payments to the MTA.
2. Approve the renewal of the annual Aetna health insurance premium. Monthly premiums will increase from \$5,339.92 to \$5,643.93 per month, a 5.69 % increase over current rates. This includes an increase in the plan's annual deductible from \$2,750 to \$3,000 for singles and \$5,500 to \$6,000 for non-singles.
3. Approve the annual H.S.A distributions to employees. Due to the change in the employee's annual deductible requirements, the Board may want to consider an increase to the annual payment. \$2,375 to **\$2,500** for the single rate and \$4,750 to **\$5,000** for non-single rate. This will provide the employee picking up only half of the annual increase of the deductible.
4. Approve
5. SDE to update MTA Board on status of awarding Well project contracts. PA DEP has been contacted to get answers.
6. Update Board on status of Guarantee Review Bond including meeting with the Township BOS.
7. Discuss Lead Operator position with Board. Will provide Board with options.
8. Discuss with Board allowing GM to use Comp Time accumulated during Flood Emergency.
9. SDE to update Board on applying for additional grants.
10. Pension Plan Action Required at the September 2023 Meeting:
  - A. Appoint a Pension Plan Administrator – our current Administrator is Mr. Jack May. Should appoint Vice Chairman Dan Novakovich.
  - B. Approve the MMO Pension Obligation for the Year 2024.
  - C. Please record both actions in the September 2023 Minutes.
11. Approve Shut Off list.

## **JULY 2023 FLOOD DAMAGE**

1. Board to direct GM to work with insurance broker to investigate options for flood insurance.
2. SDE to present engineering options for raising the berm at WWTP.

3. SDE to follow up on UV project.

### **UNFINISHED BUSINESS**

1. SDE will review bids received on July 18, 2023 for Water and Sanitary Sewer Emergency Repair Services. Board to discuss taking action.

### **LEAK REDUCTION**

1. Gabrielle Natale – **109 White Birch Lane** – Review and approve request.

### **UPDATES**

1. Update Board on status of I pads and email addresses.
2. Update Board on Antenna Radio Read system.
3. Update Board on meeting with Muhlenberg Township regarding a Memorandum of Understanding.

### **EXECUTIVE SESSION – Solicitor to recommend.**

1. No executive session is scheduled at this time. Solicitor or Chairman may recommend an executive session to discuss personnel matters.