

Maidencreek Township Authority

February 15, 2024

Attending Board Members: Jack May, Jim Nothwehr, Tom Evanosky, Dawn Geschwindt, Roger Sensenig

Also Attending: Greg Unger and Ty Leinneweber and of SDE, Daniel Becker of Kozloff Stoudt, Patrick Donovan and Debbie Kline of the Maidencreek Township Authority.

Guests: Paul Mack of Campbell, Rappold & Yurasits, LLP

Jim Nothwehr called the February 15, 2024 meeting of the Maidencreek Township Authority (MTA) to order at 11:12 a.m. at the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT – None.

Audit for Year Ending 9-30-2023

Paul Mack of Campbell, Rappold & Yurasits, LLP presented the financial audit and communication letter for approval for the fiscal year ending 09-30-2023. Mr. Mack stated the financial statements appeared to be in good standing. The staff was cooperative and helpful and there were no significant findings to report. Mr. Mack provided a detailed review of the financials, and all questions from the Board were answered.

A motion was made Jack May to approve the financial statement and communication letter for the audit for fiscal year end 09/30/23 as presented. The motion was seconded by Tom Evanosky and hearing no questions on the motion, it passed unanimously.

PLAN REVIEW

Crossing at Maidencreek

Mr. Donovan reported he spoke to the developer's engineer, Scott Sweigert of C2C Design. Mr. Sweigert reported he approached the owners of the adjoining properties concerning securing sewer easements, and they are not receptive to discussing this. The Board and Mr. Becker had a lengthy discussion regarding the project. The Board directed Mr. Becker to contact the developer/engineer for further discussion in regards to the easements.

Wolfson Group

Patrick Donovan reported he and Ty Leinneweber had a zoom meeting with the developer. He stated the meeting went very well, and they seem agreeable to the location of the water line installation. SDE is awaiting a draft agreement/commitment from Wolfson Group before proceeding with preparation of PennDOT Highway Permit.

APPROVAL OF THE MINUTES

A motion was made by Jack May to waive the reading of the minutes and approve the January 18, 2024 Reorganization minutes and regular monthly meeting minutes as presented. The motion was seconded by Tom Evanosky and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

Phillip's Farm Well House Construction Project

Mr. Leinneweber reported the work is temporarily on hold because of the recent rain and snow and the saturated soil conditions. Mr. Leinneweber stated they will be watching the weather to determine when the project will resume.

Blooming Glen Contractors, Inc. submitted Pay Application No. 3 Requisition No. 5 for payment. The request was for \$400,745.92. Mr. Leinneweber is not recommending payment of the Pay Application at this time as this material is stored on the property but is not installed. Mr. Leinneweber requested the contractor provide a modified pay application, and it has not been provided. This item will be tabled at this time.

Mr. Leinneweber reported change order #1 for Blooming Glen Contractors, Inc. Contract A regarding changes in the brick for the well houses to match the brick of the control building as well as the installation of insulation in the well houses was not signed by the contractor. This will be tabled until the March meeting. Change order #1 increases the contract amount by \$14,180.66

Chapter 94

Tabled.

Berks Montgomery Municipal Authority

Mr. Unger of SDE reported the Berks Montgomery Municipal Authority (BMMA) will be doing a digester renovation project in two phases. This will create 50,000 gallons of municipal waste. Mr. Unger and Mr. Donovan proposed the potential for BMMA to utilize the MTA drying beds at the waste water treatment plant for drying of the material to then be hauled away when dried. BMMA will pay the MTA \$10,000.00 for each phase for a total of \$20,000.00 as well as the cost to have the material removed. There will be costs associated with the manpower and equipment for the Township and MTA staff to help with removal of the dried material. Mr. Unger will discuss payment of these costs with BMMA.

A motion was made by Roger Sensenig to authorize the MTA staff to assist with the preparation of an agreement with the Berks Montgomery Municipal Authority (BMMA) to accept digested sludge from the BMMA facility at a rental fee for the drying beds of \$20,000. All costs shall be the responsibility of BMMA including work performed by the Township. The sludge will be delivered to the MTA plant drying beds and shall be kept separate from any MTA material. All manifests shall be kept in the name of BMMA at time of final disposal. The motion was seconded by Dawn Geschwindt and hearing no questions on the motion, it passed unanimously

Flood Mitigation Grant

Ty Leinneweber reported there is a grant available for flood mitigation. He spoke to the Flood Mitigation Grant administrator and confirmed the MTA meets the criteria for the proposed work for Phase 2 of the waste water treatment plant project.

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A motion was made by Dawn Geschwindt to authorize SDE to prepare the Flood Mitigation Grant application for the Phase 2 Grading Project to raise the berm for the Maidencreek Township Authority Waste Water Treatment Plant. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

March MTA Meeting Date

Mr. Donovan reported he will at training offsite and will not be available for the March Board meeting. Everyone is in agreement to reschedule the Board meeting for March 14th at 3:30. This change will be advertised.

Ontelaunee Township

Mr. Donovan reported he spoke to the secretary/treasurer of Ontelaunee Township. She stated their Board plans to take action at the March meeting regarding the MTA request for their assistance with costs associated from the flood damage at the waste water treatment plant. Mr. Donovan stated the planned 5% sewer rate increase for Ontelaunee Township will become effective July 1, 2024.

A motion was made by Roger Sensenig to authorize Mr. Donovan to deliver the approved final letter requesting flood damage assistance and notice of two rate increases to Ontelaunee Township. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Collection System/Cornerstone Drive

Mr. Donovan discussed performing an evaluation of the MTA sewer collection system and asked the Board to approve SDE to perform the evaluation. He stated this evaluation is necessary to determine a course of action to reduce the sewer backups at Cornerstone Drive.

A motion was made by Tom Evanosky to authorize SDE to begin the evaluation of the MTA Sewer collection system for a cost not to exceed \$25,000.00. The motion was seconded by Dawn Geschwindt and hearing no questions on the motion, it passed unanimously.

Meter Setters

Tabled.

July 2023 Flood Damage

Ty Leineweber stated he has reached out to three different contractors for quotes for Phase 1 Grading to raise the berm elevation along the rear corner of the treatment plant by approximately 2 feet. Mr. Leineweber expects to provide the quotes for this phase of the project at the March Board meeting.

Mr. Unger reported the UV project is in progress. Eastern Environmental has provided a proposal for installation in the amount of \$29,920.00 through COSTARS. The installation will be completed in two phases. Mr. Unger is preparing the documents and plans to have the final documentation for approval and signing for the March Board meeting.

UNFINISHED BUSINESS – None.

LEAK REDUCTION REQUESTS

Andrea Giannotti, 100 Ina Avenue, Blandon

A motion was made by Jack May to authorize a one-time leak reduction per MTA policy for Andrea Giannotti, 100 Ina Avenue. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

Juan & Margielene Soriano, 267 Hope Drive, Blandon

A motion was made by Jack May to authorize a one-time leak reduction per MTA policy for Juan and Margielene, 267 Hope Drive. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

UPDATES

Muhlenberg Interconnection

Mr. Becker stated Muhlenberg Township would like to meet with the MTA and professional staff regarding the requested capacity. Ty Leinneweber stated he received an email from Spotts, Stevens and McCoy. Mr. Leinneweber will respond and include Mr. Donovan and Mr. Becker for their input.

Employment Search

Mr. Donovan reported the office assistant, operator, and general manager positions were advertised on Indeed in January. He received an overwhelming response to the advertisements. He will discuss this in more detail with the personnel committee after he reviews the resumes.

SOLICITOR'S REPORT

None.

ENGINEER'S REPORT

SDE submitted a written report.

AUTHORITY REPORT

Mr. Donovan had nothing further to add.

PAYMENT OF BILLS

A motion was made by Jack May to accept the Treasurer's Report and authorize the following payments as presented: Routine/Regular Bill List - \$70,514.43, Construction in Progress - \$11,158.81, Reimbursable Expenses Paid by Developer - \$1,248.40, CIP Account Transfer from Operator Acct - \$10,000.00, Operator Acct transfer from Money Market - \$60,000.00, Validate Checks Signed Between Meetings - \$2,079.36, Special Checks Requiring Special Handling - \$23,391.67, Additional Checks after Board Book Delivery - \$60,626.86 for a total amount of \$169,019.53. Roger Sensenig seconded the motion and hearing no questions on the motion, it passed unanimously.

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ENGINEER'S/SOLICITOR'S REIMBURSABLE EXPENSES

A motion was made by Tom Evanosky to approve Professional Staff Reimbursable Expenses for SDE invoice #117071 in the amount of \$727.26. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

A motion was made by Roger Sensenig to approve Professional Staff Reimbursable Expenses for SDE invoice #117074 in the amount of \$521.14. The motion was seconded by Dawn Geschwindt and hearing no questions on the motion, it passed unanimously.

A motion to adjourn was made by Tom Evanosky and seconded by Jack May to adjourn the meeting at 1:00 p.m.

Respectfully Submitted,

Debbie Kline

Debbie Kline
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc:	Maidencreek Township Authority Board	Maidencreek Township Board of Supervisors
	Patrick Donovan, Maidencreek Township Authority General Manager	Maidencreek Township Planning Commission
	Greg Unger, Systems Design Engineering, Inc., MTA Engineer	Daniel Becker, Kozloff Stoudt, MTA Solicitor
	Maidencreek Township Manager	Maidencreek Township Authority Plant Operators
	Ontelaunee Township	