

Maidencreek Township Authority
April 18, 2024

Attending Board Members: Jack May, Jim Nothwehr, Tom Evanosky, Roger Sensenig, Dawn Geschwindt

Also Attending: Greg Unger and Ty Leinneweber of SDE, Daniel Becker of Kozloff Stoudt, Patrick Donovan, Russ Stoudt, Tania Beerman and Debbie Kline of the Maidencreek Township Authority.

Jim Nothwehr called the April 18, 2024 meeting of the Maidencreek Township Authority (MTA) to order at 11:00 a.m. at the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT – None.

PLAN REVIEW

Crossing at Maidencreek

No action at this time. The general manager reported to the Board that there is an outstanding balance due for developer review fees. The office staff reached out to Mr. Caloiero, and he advised he will submit payment in the next week.

Wolfson Group

Ty Leinneweber of SDE reported the general manager and professional staff have had two meetings with the developer, and they are working together on the agreement. Ty Leinneweber stated he has not received a revised plan at this time.

APPROVAL OF THE MINUTES

A motion was made by Jack May to waive the reading of the minutes and approve the March 14, 2024 regular monthly meeting minutes as presented. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

Phillip's Farm Well House Construction Project

Blooming Glen has provided Change Order 2 for added costs for additional fluoride analyzers as required by DEP after the bids were received. Change Order 2 will increase the contract amount by \$21,810.90. SDE requested approval by the Board to accept and pay this change order.

A motion was made by Roger Sensenig to authorize and sign Change Order 2 for Blooming Glen Contractors, Inc., Contract A in the amount of \$21,810.90. The motion was seconded by Tom Evanosky and hearing no questions on the motion, it passed unanimously.

Blooming Glen has provided Change Order 3 for added costs to temporarily stabilize the site until the soils are suitable for basin berm compaction. Change Order 3 will increase the contract amount by \$3,452.00. SDE requested approval by the Board to accept and pay this change order.

A motion was made by Jack May to authorize and sign Change Order 3 for Blooming Glen Contractors, Inc., Contract A in the amount of \$3,452.00. The motion was seconded by Dawn Geschwindt and hearing no questions on the motion, it passed unanimously.

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UV System

Mr. Unger provided an update on the UV project. A contract has been negotiated with Eastern Environmental for installation in the amount of \$56,700 through COSTARS. It is Mr. Unger's recommendation that the Board approve the COSTARS contract through Eastern Environmental for the installation of the equipment. The anticipated date of delivery of the UV equipment is the end of April.

A motion was made by Roger Sensenig to authorize and sign the COSTARS contract through Eastern Environmental in the amount of \$56,700 for the installation of the owner-supplied equipment for the UV Project. The motion was seconded by Thomas Evanosky and hearing no questions on the motion, it passed unanimously.

New Computers

Mr. Donovan reported that three work stations in the office need to be upgraded. He presented a proposal from Lynx Computer Technologies for three new computers in the amount of \$3,164.22. There was a lengthy discussion regarding software. Mr. Donovan reported one of the office computers has been upgraded to Microsoft Office 2021 in order to complete the Lead and Copper Project mandated by the EPA. Further hardware and software upgrades will be necessary as well 6 & 7 come online in the next six to eight months.

A motion was made by Dawn Geschwindt to authorize the purchase of three new workstations for the office from Lynx Computer Technologies in the amount of \$3,164.22. The motion was seconded by Tom Evanosky and hearing no questions on the motion, it passed unanimously.

Reservoir Spillway

Mr. Donovan stated he inspected the reservoir property during the last rain event and found more damage at the spillway since the damage from the flood in July of 2023. Mr. Donovan immediately contacted Ty Leineweber at SDE and advised him of the situation. Mr. Leineweber contacted DEP and has not received a response at this point. A permit is required from DEP before any type of work can begin to either repair the spillway or breach it. The Board would like the spillway resolved in the most economical way. Mr. Donovan will work with Mr. Leineweber to determine what is in the best interest of the Authority in reference to the dam and report to the Board next month in order to determine the best way to proceed.

Electric Contract

Mr. Donovan advised the Board that the MTA's current electrical contract expired at the end of February. The contract was with Constellation Energy for a term of three years. Mr. Donovan gave a brief overview of electric rates at this time. Current electric rates are lower than the contract rates being offered at this time. The electric market is very uncertain at this time. Mr. Donovan will gather additional information and proposals and present the information to the Board at the next Board meeting.

Safety Committee Certification

Patrick Donovan announced that Maidencreek Township Joint Safety Committee received its certification for 2023. The Township will save \$2,000 for Workman's Comp premiums, and the MTA will save \$500.00 for Workman's Comp premiums.

Ontelaunee Township Easement

Patrick Donovan reported that Ontelaunee Township has notified the MTA that they intend to take an easement area at the waste water treatment plant. Mr. Donovan stated Ontelaunee Township has had a drainage easement for nearly 20 years at the WWTP. Ty Leinneweber of SDE will contact their engineers for more information about the proposed easement. Mr. Becker will contact their solicitor for additional information as well.

Destruction of Municipal Records

A motion was made by Jack May to adopt and authorize the Chairman to sign the Destruction of Municipal Records Resolution 2024 04 01. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

April Shut-Off List

A motion was made by Roger Sensenig to approve the April Shut-Off list as presented. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Meter Setters

Tabled.

July 2023 Flood Damage

Mr. Unger of SDE updated the Board with a change regarding the Berm Project. At this time, Mr. Unger recommends the project not to be considered as an emergency issue. He is recommending to publicly advertise for bids for this project. At the next board meeting, Mr. Unger will gather additional information with bids and present it to the Board.

A motion was made by Dawn Geschwindt to publicly advertise for bids for Phase 1 for the berm elevation modifications at the rear of the Waste Water Treatment Plan. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

UNFINISHED BUSINESS – None.

LEAK REDUCTION REQUESTS

Robert Pankowitz, 608 Main Street, Blandon

The owner of 608 Main Street requested the Board to consider a leak reduction for his account. The Board reviewed and discussed the written statement provided by the owner. The Board denied the leak reduction request, as the Board previously approved a leak reduction for this property on May 20, 2021.

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A motion was made by Dawn Geschwindt to approve and authorize a payment plan for Robert Pankowitz for 608 Main Street (Front Rental) to pay the outstanding balance over a period of twelve months, during which time no additional penalties will be assessed on the outstanding past due balance. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

Ronald & Susan Hess, 132 Lindbergh Avenue, Blandon

A motion was made by Jack May to authorize a one-time leak reduction per MTA policy for Ronald and Susan Hess, 132 Lindbergh Avenue. The motion was seconded by Dawn Geschwindt and hearing no questions on the motion, it passed unanimously.

Maxine Henderson, 124 Kensington Blvd, Blandon

A motion was made by Roger Sensenig to authorize a one-time leak reduction per MTA policy for Maxine Henderson, 124 Kensington Boulevard. The motion was seconded by Tom Evanosky and hearing no questions on the motion, it passed unanimously.

UPDATES

Muhlenberg Interconnection

Mr. Becker will finalize the changes to the Memorandum of Understanding as previously discussed and provide to Mr. Donovan for distribution to the Board for their review before sending to Muhlenberg Township.

Well 6 & 7

Ty Leineweber stated the project is still on hold due to the weather. SDE will instruct the contractor to resume the project in May pending the weather.

Employment Search

Mr. Donovan reported that he has a potential candidate for the General Manager position. He has a scheduled phone interview for April 18, 2024 at 2 p.m. He stated he had another potential candidate; however, he already took another position. He will update the Board at the next meeting.

Sewer Overflow Evaluation

Mr. Donovan stated that Matt Peleschak of SDE is continuing to evaluate the sewer collection system. Mr. Donovan will provide an update at the next meeting.

Proposed Biosolid Application Site

Mr. Donovan provided an update on the proposed biosolid application site next to Well 5. He reported the applicant withdrew their application for a permit to apply residual waste to the property located in close proximity to Well 5.

SOLICITOR'S REPORT

None.

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ENGINEER'S REPORT

SDE submitted a written report.

AUTHORITY REPORT

Mr. Donovan had nothing further to add.

PAYMENT OF BILLS

A motion was made by Tom Evanosky to accept the Treasurer's Report and authorize the following payments as presented: Routine/Regular Bill List - \$54,929.26, Construction in Progress - \$12,235.09, Reimbursable Expenses Paid by Developer - \$2,690.84, CIP Account Transfer from Operator Acct - \$12,000.00, Payroll Account Transfer from Operator Acct - \$60,000.00, Validate Checks Signed Between Meetings - \$67,531.20, Special Checks Requiring Special Handling - \$61,286.24, Additional Checks after Board Book Delivery - \$2,779.97 for a total amount of \$273,452.60. Roger Sensenig seconded the motion and hearing no questions on the motion, it passed unanimously.

ENGINEER'S/SOLICITOR'S REIMBURSABLE EXPENSES

A motion was made by Jack May to approve Professional Staff Reimbursable Expenses for SDE invoice #117865 in the amount of \$72.73. The motion was seconded by Dawn Geschwindt and hearing no questions on the motion, it passed unanimously.

A motion was made by Roger Sensenig to approve Professional Staff Reimbursable Expenses for SDE invoice #117864 in the amount of \$1,236.33. The motion was seconded by Tom Evanosky and hearing no questions on the motion, it passed unanimously.

A motion was made by Dawn Geschwindt to approve Professional Staff Reimbursable Expenses for SDE invoice #117867 in the amount of \$1,381.78. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Executive Session – The MTA Board went into executive session at 12:37 p.m. to 12:49 p.m. to discuss personnel items.

The MTA Board came out of executive session at 12:50 p.m. and took action as follows:

Increase in wages to Weekend Operator Nicolas Volk

A motion was made by Tom Evanosky to authorize a wage increase to Nicolas Volk to \$30.00 per hour effective immediately. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

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A motion to adjourn was made by Jack May and seconded by Tom Evanosky to adjourn the meeting at 12:51 p.m.

Respectfully Submitted,

Tania Beerman

Tania Beerman
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Maidencreek Township Manager
Ontelaunee Township
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Daniel Becker, Kozloff Stoudt, MTA Solicitor
Maidencreek Township Authority Plant Operators