

**MTA MEETING AGENDA**  
**September 19, 2024 11:00 a.m.**

**POSTED SEPTEMBER 18, 11:00 a.m.**

Chairman to open regular meeting with the pledge of allegiance.

**DEVELOPMENT REVIEWS**

1. **CROSSING AT MAIDENCREEK UPDATE** – Mr. Becker to update Board on Off-Site Easement progress.
2. **WOLFSON GROUP ROUTE 222 WAREHOUSE** – Staff continues to work on draft agreements. Mr. Becker to provide an update.

**BILLS FOR APPROVAL & RELEASE:**

(A)	Routine / Regular Bill List	-	\$ 66,407.97
(B)	Construction in Progress	-	\$ 36,892.67
(C)	Reimbursable Expenses Paid by Developer	-	\$ 1,617.64
(D)	CIP AC Transfer from Operating	-	\$ 37,000.00
	Payroll AC Transfer from Operating	-	\$ 45,000.00
	Emergency AC Transfer from Operating	-	\$ 15,000.00
	Operating AC Transfer from Money Mkt	-	\$ 50,000.00
(E)	Validate Checks Signed Between Meetings	-	\$ 6,391.15
(F)	Special Checks Requiring Special Handling	-	\$ 20,624.34
(G)	Add'l Checks after Board Book Delivery	-	\$ <u>502.97</u>
	TOTAL BILLS	-	\$ 132,436.74
(H)	<b>Certified Bank Balance</b>	-	<b>\$ 2,760,817.10</b>

**PROFESSIONAL STAFF REIMBURSABLE EXPENSES:**

Board to approve SDE Invoice #120159 in the amount of \$1,617.64. This invoice to be reimbursed by the developer, Maiden Creek Associates, L.P.

**APPROVE MINUTES:**

1. Approve the Regular Monthly Meeting Minutes of August 15, 2024.

**NEW BUSINESS**

1. Approve the renewal of the annual **Aetna health insurance premium**. Monthly premiums will increase from \$5,699.42 to \$6,139.19 per month, a 7.71 % increase over current rates and a total annual increase of \$5,277.24. There is no change to the plan's annual deductible of \$3,000 for singles and \$6,000 for non-singles.
2. Approve the annual H.S.A distributions to employees. The Board may want to consider an increase to the annual payment. \$2,500 to **\$2,650** for the single rate and \$5,000 to **\$5,250** for non-single rate. GM distribution shall be \$2,625, to account for a retirement date of April 1, 2025.

3. Discuss annual wage adjustment. GM will provide a recommendation to the Board. GM is recommending a 4.5 % increase to all MTA employees. This is the same increase provided to all Township employees.
4. **Muhlenberg Memorandum of Understanding** - Board approved at the August meeting. Mr. Becker to present the MOU for signing. MOU has been signed by Muhlenberg Township.
5. A motion to authorize **Requisition No. 8, Payment Application No. 6**, to the General Contractor, **Blooming Glen Contractors Inc.** in the amount of **\$ 426,919.32**. After Pay applications 1 though 6, the balance to finish will be \$ 2,018,605.40.
6. A motion to authorize **Requisition No. 9, Payment Application No. 1**, to the Electrical Contractor, **Garden Spot Electric** in the amount of **\$ 50,130.00**. After pay application No. 1, the balance to finish will be \$ 838,770.00.
7. A motion to authorize **Payment Application No. 1**, to the UV installation contractor, **Eastern Environmental Contractors Inc**, in the amount of **\$ 57,600.00** After Pay Application No. 1, the balance to finish project will be \$0.00.
8. Pension Plan Action Required at the September 2024 Meeting:
  - A. Appoint a Pension Plan Administrator – our current Administrator is Mr. Jim Nothwehr. Should appoint Vice Chairman Jack May.
  - B. Approve the MMO Pension Obligation for the Year 2025. **Total 2024 MMO was \$ 68,627. 2025 MMO will be \$ 77,675. An annual increase of \$ 9,048.00, totaling a 13.1 % annual increase.**
  - C. Please record both actions in the September 2024 Minutes.
9. Discuss proposals to remove tree limbs along the hedge row at the Phillips Farm at a cost of \$ 4,200.00 from Dallas Tree Service.
10. Discuss authorizing SDE to submit two applications for grants. The Grove Road Project and Water Tank Project.
11. Discuss Meter Setter Failures (Table until September)

## **JULY 2023 FLOOD DAMAGE**

1. WWTP raising of the berm is complete! Waiting on grass to grow!

## **LEAK REDUCTION**

None.

## **UPDATES**

1. Update Board on Well #6 and #7 Project.
2. Mr. Donovan again made contact with OTWS to find out the status of the easement agreement. OTWS and Mr. Becker are working on the easement agreement.
3. Update Board on UV installation status.
4. Update Board on Automatic Transfer Switch Installation.
5. Update Board on repair of spillway.

## **EXECUTIVE SESSION – Solicitor to recommend.**

An executive session is scheduled to discuss personnel.