

Maidencreek Township Authority
September 19, 2024

Attending Board Members: Jack May, Jim Nothwehr, Tom Evanosky, Roger Sensenig, Dawn Geschwindt

Also Attending: Greg Unger and Ty Leinneweber of SDE, Daniel Becker of Kozloff Stoudt, Patrick Donovan, Debbie Kline and Tania Beerman of the Maidencreek Township Authority.

Guest: Diane Hollenbach and Josh Meck of Maidencreek Township

Jim Nothwehr called the September 19, 2024 meeting of the Maidencreek Township Authority (MTA) to order at 11:05 a.m. at the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT – None.

PLAN REVIEW

Crossing at Maidencreek

Mr. Becker of Kozloff Stoudt received an email from Beth Kohl, attorney for Crossing at Maidencreek. He will review the email and update the Board members next month. Mr. Becker reported the project is moving forward.

Wolfson Group

Mr. Becker reported a meeting was held with the developer, Patrick Donovan and the professional staff on 09/17/2024 to discuss the terms of the drafted Pump Station Agreement, Sewer and Water Service Agreement and the Contribution Agreement. Mr. Becker stated the terms of the water line location were agreed upon by both parties and will be located on the south side of Route 222. The only detail remaining on the Contribution Agreement is the monetary contribution for the developer.

Mr. Becker reported there was a lengthy discussion regarding the Water and Sewer Service Agreement. An agreement has not been reached at this time. Mr. Adelman, attorney for Wolfson Group, will propose some language and both parties will review and discuss this further in order to come to terms on the agreement. Mr. Becker stated the Pump Station Agreement still needs to be reviewed and discussed by all parties. A meeting has been scheduled on 10/17/2024 to further review the outstanding agreements.

APPROVAL OF THE MINUTES

A motion was made by Dawn Geschwindt to waive the reading of the minutes and approve the August 15, 2024 regular monthly meeting minutes as presented. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

2024 Healthcare and HSA Funding

Mr. Donovan provided the Board with an update of the healthcare changes. The Aetna Health Care renewal reflects an increase of 7.71%. The annual deductible will remain the same at \$3,000.00 for single employees and \$6,000.00 for non-single employees.

Mr. Donovan asked the Board to consider increasing the MTA H.S.A contribution from \$2,500.00 to \$2,650.00 for single employees and from \$5,000.00 to \$5,250.00 for non-single employees.

A motion was made by Jack May to approve the renewal of the Aetna Health Care plan with a renewal date of October 1, 2024. The motion was seconded by Tom Evanosky and hearing no questions on the motion, it passed unanimously

A motion was made by Jack May to increase and fund the H.S.A. for single employees at \$2,650.00 and non-singles at \$5,250.00 and fund the general manager's H.S.A at \$2,625.00 to account for a retirement date of 04/01/2025. Single employees shall continue to contribute 10% of the annual premium and non-single employees shall contribute 15%. The motion was seconded by Tom Evanosky and hearing no questions on the motion, it passed unanimously.

Annual Employee Wage Increase

A motion was made by Dawn Geschwindt to authorize a 4.5% increase for all employees effective October 1, 2024. The motion was seconded by Roger Sensenig, and hearing no questions on the motion, it passed unanimously.

Muhlenberg Interconnection

Mr. Becker presented the approved MOU to be signed by the Chairman and Secretary of the Board today. Mr. Unger of SDE is preparing a memo outlining the objectives of the project to be sent to the DRBC to request instruction on the necessary procedure to amend the DRBC Docket.

Phillip's Farm Well House Construction Project

Blooming Glen Contractors, Inc. submitted Pay Application No. 6 Requisition No. 8 for payment. The request was for \$426,919.32 with a balance to finish of \$2,018,605.40, which includes 10% retainage for the amount of work completed to date.

A motion was made by Roger Sensenig to approve and authorize payment of the Blooming Glen Contractors, Inc. Requisition No. 8, Application for General/Mechanical Payment No. 6 in the amount of \$426,919.32 upon review and approval of SDE. The motion was seconded by Tom Evanosky and hearing no questions on the motion, it passed unanimously.

Garden Spot Electric, Inc. submitted Pay Application No. 1 Requisition No. 9 for payment. The request was for \$50,130.00 with a balance to finish of \$838,770.00, which includes 10% retainage for the amount of work completed to date.

A motion was made by Dawn Geschwindt to approve and authorize payment of the Garden Spot Electric, Inc. Requisition No. 9, Application for Electrical Payment No. 1 in the amount of

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\$50,130.00 upon review and approval of SDE. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

UV Installation

Ty Leinneweber of SDE stated the UV installation is now complete. Eastern Environmental Contractors, Inc. submitted Pay Application No. 1 for payment. The request was for \$57,600.00 with a balance to finish of \$0.00.

A motion was made by Tom Evanosky to approve and authorize payment for Pay Application No. 1 to Eastern Environmental Contractors, Inc. in the amount of \$57,600.00 upon review and approval of SDE. The motion was seconded by Dawn Geschwindt and hearing no questions on the motion, it passed unanimously.

Pension Plan Administrator

A motion was made by Roger Sensenig to appoint Jack May, the 2025 Chairman of the Authority, as the Pension Plan Administrator. The motion was seconded by Tom Evanosky and hearing no questions on the motion, it passed unanimously.

MMO Pension Obligation 2024

A motion was made by Jack May to approve the MMO Pension Obligation for 2025 in the amount of \$77,675.00. The motion was seconded by Dawn Geschwindt and hearing no questions on the motion, it passed unanimously.

The Board directed Mr. Donovan to reach out to PMRS to request a budget estimate for the next five years for the annual MMO.

Tree Removal – Well 6 & 7

Patrick Donovan reported Dallas Tree Service evaluated the trees/branches along the Well 6 & 7 property line and provided a quote in the amount of \$4,200.00 to remove any items of concern. Mr. Becker stated the removal of the trees/branches is to ensure MTA has no further liability.

A motion was made by Tom Evanosky to authorize Dallas Tree Service to remove the trees/branches identified as a concern along the Well 6 & 7 property line at a cost of \$4,200.00. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

Grant Applications

Ty Leinneweber reported there are additional grant monies available through the Local Share Account Program (LSA). He stated the MTA projects for the Grove Road Water Main Replacement and the Concrete Storage Tank for the Muhlenberg Interconnect meet the criteria to apply for the grants and asked if the Board would like SDE to submit grant applications for these projects.

Josh Meck of Maidencreek Township asked about the anticipated timeline of the projects for the purpose of planning and coordinating paving projects. Mr. Donovan requested a preliminary list of

upcoming projects from the Township in order for the MTA to do any repairs if needed prior to the Township paving.

A motion was made by Roger Sensenig to authorize SDE to prepare applications for two grants through the Local Share Account Program for Grove Road Water Main Replacement and Concrete Storage Tank for Interconnection through the Local Share Account Program. The motion was seconded by Dawn Geschwindt and hearing no questions on the motion, it passed unanimously.

Meter Setter Failures

Tabled.

July 2023 Flood Damage

Ty Leinneweber reported Empire Services has completed Phase 1 grading to raise the berm. Ty Leinneweber is applying for a grant with FEMA to begin Phase 2 of the project.

LEAK REDUCTION REQUESTS

None.

UNFINISHED BUSINESS – None.

UPDATES

Well 6 & 7

Ty Leinneweber reported SDE is waiting for the basin to be stabilized before allowing water to be discharged into the basin. The project is moving as planned and winter work will begin on time. The project should be complete by the end of summer of 2025.

Ontelaunee Township Easement

Mr. Becker met with Ontelaunee Township's solicitor, Michelle Mayfield, to discuss the terms of the Easement Agreement. Mr. Becker discovered Ontelaunee Township did not have an easement with the MTA in the past. Mr. Becker will reference this as an unrecorded easement in the agreement. Mr. Becker recommended to the Board to offer the property to Ontelaunee Township as an easement in its entirety. The Board is agreeable to this. Mr. Becker will communicate this to Michelle Mayfield and will continue to work with Ontelaunee on the terms of the easement agreement.

Automatic Transfer Switch

Patrick Donovan reported the installation of the Automatic Transfer Switch is complete and working without any issues.

Reservoir Spillway

Ty Leinneweber reported the surveyor could not complete the topographic survey due to the leaves in the area. The topographic survey will be completed in November.

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Staging Site

Josh Meck, Supervisor of Maidencreek Township, requested the Board to approve use of the Well 6 & 7 site to temporarily store their topsoil until the township's salt shed is built. After some discussion, the Board authorized the Township to temporarily store the topsoil at the MTA Grove Road site.

A motion was made by Jack May to authorize the Township to temporarily store topsoil at the MTA Grove Road site. The motion was seconded by Dawn Geschwindt and hearing no questions on the motion, it passed unanimously.

Outstanding Invoice

Mr. Donovan requested the Board approve a payment to M&A Excavating for \$2,400.00 for invoice #15078 from 2/28/2023 for additional work completed on the Titan C Project.

A motion was made by Tom Evanosky to authorize payment to M&A Excavating in the amount of \$2,400.00 for an outstanding invoice for additional work completed on the Titan C Project. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

SOLICITOR'S REPORT

None.

ENGINEER'S REPORT

SDE submitted a written report.

AUTHORITY REPORT

Mr. Donovan had nothing further to add.

PAYMENT OF BILLS

A motion was made by Tom Evanosky to accept the Treasurer's Report and authorize the following payments as presented: Routine/Regular Bill List - \$66,407.97, Construction in Progress - \$36,892.67, Reimbursable Expenses Paid by Developer - \$1,617.64, CIP Account Transfer from Operator Acct - \$37,000.00, Payroll Account Transfer from Operator Acct - \$45,000.00, Emergency Account Transfer from Operator Acct - \$15,000.00, Petty Cash Transfer from Operator Acct - \$250.00, Operator Account Transfer from Money Market Acct - \$50,000.00, Validate Checks Signed Between Meetings - \$6,391.15, Special Checks Requiring Special Handling - \$20,624.34, Additional Checks after Board Book Delivery - \$502.97 for a total amount of \$132,436.74. Roger Sensenig seconded the motion and hearing no questions on the motion, it passed unanimously.

ENGINEER'S/SOLICITOR'S REIMBURSABLE EXPENSES

A motion was made by Roger Sensenig to approve Professional Staff Reimbursable Expenses for SDE invoice #120159 in the amount of \$1,617.64. The motion was seconded by Tom Evanosky and hearing no questions on the motion, it passed unanimously.

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Executive Session – The MTA Board went into executive session at 12:29 p.m. to discuss personnel items. The Board came out of executive session at 1:24 p.m. and took action as follows:

A motion was made by Dawn Geschwindt to terminate the employment of Raymond Palumbo effective September 20, 2024. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

A motion was made by Jack May and seconded by Tom Evanosky to adjourn the meeting at 1:30 p.m.

Respectfully Submitted,

Tania Beerman

Tania Beerman

Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.