

**MTA MEETING AGENDA**  
**December 19, 2024 11:00 a.m.**

**POSTED DECEMBER 18, 11:00 a.m.**

Chairman to open regular meeting with the pledge of allegiance.

**DEVELOPMENT REVIEWS**

- 1. CROSSING AT MAIDENCREEK UPDATE** – Mr. Becker to update Board on Off-Site Easement progress. Board to take action recommended by Mr. Becker.
- 2. WOLFSON GROUP ROUTE 222 WAREHOUSE** – Update Board on Draft Agreements. Mr. Becker to update Board and make recommendations on approval of project.
- 3. HEEBY’S** – SDE to present update to Board on plan review for this project.

**BILLS FOR APPROVAL & RELEASE:**

(A)	Routine / Regular Bill List	-	\$ 34,281.33
(B)	Construction in Progress	-	\$ 26,644.54
(C)	Reimbursable Expenses Paid by Developer	-	\$ 2,775.63
(D)	CIP AC Transfer from Operating	-	\$ 32,000.00
	Payroll AC Transfer from Operating	-	\$ 45,000.00
	Petty Cash AC Transfer from Operating	-	\$ 250.00
(E)	Validate Checks Signed Between Meetings	-	\$ 439.53
(F)	Special Checks Requiring Special Handling	-	\$124,225.12
(G)	Add'l Checks after Board Book Delivery	-	<u>\$ 13,238.16</u>
	TOTAL BILLS	-	\$273,854.31
(H)	<b>Certified Bank Balance</b>	-	<b>\$ 2,567,260.92</b>

**PROFESSIONAL STAFF REIMBURSABLE EXPENSES:**

Board to approve SDE Invoice #121417 in the amount of \$2,484.73. This invoice to be reimbursed by the developer, Maiden Creek Associates, L.P.

Board to approve SDE Invoice #121419 in the amount of \$145.45. This invoice to be reimbursed by the developer, Crossing at Maiden Creek.

Board to approve SDE Invoice #121424 in the amount of \$145.45. This invoice to be reimbursed by the developer, Heeby’s Surplus.

**APPROVE MINUTES:**

1. Approve the Regular Monthly Meeting Minutes of November 21, 2024.

**NEW BUSINESS**

1. A motion to authorize **Requisition No. 16, Payment Application No. 4**, to the Plumbing Contractor, **W.C Eshenaur & Sons, Inc.**, in the amount of **\$ 6,923.70**. After Pay applications 1 through 4, the balance to finish will be \$ 93,067.50.
2. A motion to authorize **Requisition No. 17, Payment Application No. 9**, to the General Contractor, **Blooming Glen Contractors, Inc**, in the amount of **\$ 91,497.93**. After pay application No. 3, the balance to finish will be \$ 1,702,915.31.
3. A motion to authorize **Requisition No. 18, Payment Application No. 4**, to the Electrical Contractor, **Garden Spot Electric Inc**, in the amount of **\$ 110,727.00**. After pay application No. 8, the balance to finish will be \$ 495,573.00.
4. A motion to authorize **Payment Application #1**, for the installation of the WWTP Automatic Transfer Switch, to **Pagoda Electrical Inc.**, in the amount of **\$ 72,600**. After Payment Application #1, the balance to finish will be **\$ 0.00**.
5. A motion to authorize Payment Application #3, for the close out of the WWTP Berm Elevation Modification, to **Empire Wrecking Co.** in the amount of **\$4,736.12**. After Payment Application No. 3, the balance to finish will be **\$ 0.00**.
6. A motion was made by \_\_\_\_\_ to approve a 5% increase to all quarterly billing water and sewer rates for 2025, including increasing the quarterly billing rates to Ontelaunee Township, and to authorize Mr. Becker to prepare resolutions to increase water and sewer rates effective October 1, 2024 and authorize Mr. Donovan to post notice of the increase on the MTA website. The motion was seconded by \_\_\_\_\_ and hearing no questions on the motion, it passed unanimously.
7. Take action on electric supply proposals.
8. A motion to authorize Mr. Becker to prepare resolutions amending sewer and water service rates.

9. Update Board on the preparation of the 2025 Budget and Five-Year Financial Plan.
10. Approve closing the MTA office Dec 24, 25, noon on Dec 27, Dec 31 and Jan 1.
11. Discuss GM's employment compensation. Board to take action to reauthorize the January 18<sup>th</sup> motion if desired.
12. Approve the 2025 MTA Board meeting advertisement for the Third Thursday of every month including the January 16<sup>th</sup> reorganization meeting.
13. Authorize transfer of \$200,000 for 2024 and 2025 to the self-insurance flood fund noting the fund is not to be a restrictive account.
14. Authorize the advertisement for an Operator/Trainee.

#### **JULY 2023 FLOOD DAMAGE**

1. With the payment of the installation of the Berm raising, no additional expenses are outstanding as of Dec 19<sup>th</sup>.

#### **LEAK REDUCTION**

#### **UPDATES**

1. Update Board on Well #6 and #7 Project.
2. OTWS easement update. (Mr. Becker)
3. Update Board on repair of spillway.

#### **EXECUTIVE SESSION – Solicitor to recommend.**

An executive session is scheduled to discuss personnel.