

MTA MEETING AGENDA
March 20, 2025, 11:00 a.m.

POSTED MARCH 19, 11:00 a.m.

Chairman to open regular meeting with the pledge of allegiance.

Chairman to announce that an Executive Session was held on February 26th from 4:30 PM to 5:30 PM.

DEVELOPMENT REVIEWS

- 1. CROSSING AT MAIDENCREEK UPDATE** – SDE to present update to Board on plan review.
- 2. WOLFSON GROUP ROUTE 222 WAREHOUSE** – Mr. Becker to update Board on status of the signed Agreements between the Authority and the Applicant.
- 3. REDNER’S WAREHOUSE MARKETS UPDATE** – Discussion on SDE review letter and issuance of SDE review letter to Redner’s.

BILLS FOR APPROVAL & RELEASE:

(A)	Routine / Regular Bill List	-	\$ 85,136.88
(B)	Construction in Progress	-	\$ 24,327.45
(C)	Reimbursable Expenses Paid by Developer	-	\$ 784.50
(D)	CIP AC Transfer from Operating	-	\$ 25,000.00
	Payroll AC Transfer from Operating	-	\$ 55,000.00
	Petty Cash from Operating	-	\$ 300.00
	Operating AC Transfer from Money Mkt	-	\$100,000.00
(E)	Validate Checks Signed Between Meetings	-	\$ 19,533.25
(F)	Special Checks Requiring Special Handling	-	\$ 12,141.37
(G)	Add’l Checks after Board Book Delivery	-	<u>\$123,948.00</u>
	TOTAL BILLS	-	\$265,871.45
(H)	Certified Bank Balance	-	\$ 2,560,715.97

PROFESSIONAL STAFF REIMBURSABLE EXPENSES:

Board to approve SDE Invoice #122710 in the amount of \$225.00. This invoice to be reimbursed by the developer, Maiden Creek Associates, L.P.

Board to approve SDE Invoice #122713 in the amount of \$300.00. This invoice to be reimbursed by the developer, Heeby's Surplus.

Board to approve SDE Invoice #122714 in the amount of \$259.50. This invoice to be reimbursed by the developer, Redner's Markets, Inc.

APPROVE MINUTES

1. Approve the Regular Monthly Meeting Minutes of February 20, 2025.

NEW BUSINESS

1. Board to review/ authorize the following Payment Applications/ Change Orders for the Phillips' Farm Water Treatment Facility Project. The Board may want to consider the following motions:

- a. A motion was made by _____ to authorize **Requisition No. 23, Payment Application No. 11**, to the General Contractor, **Blooming Glen Contractors**, in the amount of **\$194,440.99**. The motion was seconded by _____ and hearing no questions on the motion, the motion was passed unanimously. After Payment Application No. 11, the balance to finish will be \$1,382,147.19.
- b. A motion was made by _____ to approve **Change Order #6** to the General Contractor, **Blooming Glen Contractors**, in the amount of **\$5,552.06** for switching the 8" inlet tops with 6" inlet tops. The motion was seconded by _____ and hearing no questions on the motion, the motion was passed unanimously.
- c. A motion was made by _____ to approve **Change Order #7** to the General Contractor, **Blooming Glen Contractors**, in the amount of **\$6,867.80** for installation of ceiling and insulation in Well Buildings 6 & 7. The motion was seconded by _____ and hearing no questions on the motion, the motion was passed unanimously.
- d. A motion was made by _____ to approve **Change Order #8** to the General Contractor, **Blooming Glen Contractors**, in the amount of **\$4,140.00** to stabilize the site per direction by the Berks County Conservation District. The motion was seconded by _____ and hearing no questions on the motion, the motion was passed unanimously.

- e. A motion was made by _____ to authorize **Requisition No. 24, Payment Application No. 6**, to the Electrical Contractor, **Garden Spot Electric**, in the amount of **\$140,593.50**. The motion was seconded by _____ and hearing no questions on the motion, the motion was passed unanimously. After Payment Application No. 6, the balance to finish will be \$350,068.74.
2. Delaware River Basin Commission (DRBC) Groundwater Withdrawal Docket Amendment Application – Discussion and action to ratify submission.
3. SDE to present Annual Chapter 94 Report to Board. Board to authorize the signing of the Annual Chapter 94 Report and submission of the report to the PA DEP.
4. Public Announcement – The Maiden Creek Township Joint Safety Committee was certified for 2024. This means a savings of \$2,000.00 to the Township and \$500.00 to the Authority in Workman’s Comp premiums.
5. Discuss title transfer and salvaging 2001 GMC Van with Board.
6. Discuss PaWARN with Board.

LEAK REDUCTION

None.

PERSONNEL

1. General Manager’s Retirement – Banked PTO Payout and Terms/Compensation for Transition Period Work.
2. Officer Administrator’s Retirement –Terms/Compensation for Transition Period Work.
3. Hiring of Water & Wastewater Utility Operator – Motion to Ratify Employment to Mr. Hertzog.

4. Hiring of Office Administrator – Motion to Authorize Employment to Ms. Blatt.

UPDATES

1. Update Board on OTWS Easement (Mr. Becker).
2. Update Board on Phillips' Farm Water Treatment Facility Project (SDE).
3. Update Board on repair of spillway (SDE).
4. Update Board on the design of Phase 2 of the WWTP Dike Modifications Project (SDE).
5. Update Board on WWTP UV Replacement Project Reimbursement from OTWS (General Manager).
6. Updates from General Manager.

EXECUTIVE SESSION (Solicitor to recommend)

An Executive Session may be scheduled to discuss personnel.