

Maidencreek Township Authority  
February 19, 2026

Attending Board Members: Jack May, Jim Nothwehr, Tom Evanosky, Tracey Cook, Roger Sensenig

Also Attending: Ty Leinneweber of Systems Design Engineering (SDE), Daniel Becker of Kozloff Stoudt, Nicolas Volk, Russ Stoudt, Jen Blatt, Tania Beerman of the Maidencreek Township Authority.

Tom Evanosky called the February 19, 2026, meeting of the Maidencreek Township Authority (MTA) to order at 11:04 a.m. at the Maidencreek Township Municipal Building.

**PUBLIC COMMENTS:** None

**Audit for Year Ending 9-30-2025**

Paul Mack of Campbell, Rappold & Yurasits, LLP (CRY) presented the financial audit and communication letter for approval for the fiscal year ending 09-30-2025. Mr. Mack stated the financial statements appeared to be in good standing. The staff was cooperative and helpful, and there were no significant findings to report. Mr. Mack provided a detailed review of the financials, and all Board questions were answered.

A motion was made by Roger Sensenig to approve the financial statement and communication letter for the audit for the fiscal year end 09-30-2025 as presented. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

**DEVELOPMENT REVIEW**

**Crossing at Maidencreek**

Ty Leinneweber reported that SDE's Fourth Review Letter has been drafted. Ty Leinneweber addressed his concerns about the proposed water service and low-pressure force mains should be installed with a minimum cover of 4 feet.

A motion was made by Jim Nothwehr to authorize SDE to submit the Fourth Review Letter to the Developer, contingent upon final review and approval from the General Manager and the Solicitor. The motion was seconded by Jack May and hearing no questions on the motion, the motion was passed unanimously.

**Meadowbrook Phase IV Lot 37**

Ty Leinneweber requested that the Board ratify SDE's authorization to issue the Review Letter #2 to the Developer.

A motion was made by Roger Sensenig to ratify Issuance of SDE Review Letter #2 to the Developer. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

**Schlouch Excavating, Inc.**

Ty Leinneweber reported that the plans are progressing and expects the revised plans to be ready for signature soon.

**Maidencreek Plaza Co**

Nicolas Volk requested authorization from the Board to issue the draft Will Serve Letter confirming the current available sewer and water capacity to the Developer.

A motion was made by Jack May to authorize the General Manager to issue the draft Will Serve Letter to the Developer. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

**APPROVE MINUTES**

A motion was made by Jack May to waive the reading of the minutes and approve the January 15, 2026, regular monthly meeting minutes as requested. The motion was seconded by Tracey Cook and hearing no questions on the motion, it passed unanimously.

**New Business**

**Sludge Hauling Bids**

Ty Leinneweber and Nicolas Volk reviewed all three (3) bids received to consider the lowest responsible bidder. Ty Leinneweber and Nicolas Volk recommended remaining with HydroTech Environmental LLC for a three (3)-year sludge hauling contract.

A motion was made by Roger Sensenig to authorize SDE to issue the Notice of Intent to Award, Notice of Award, and Notice to Proceed to the lowest responsible bidder, HydroTech Environmental LLC, for a three (3)-year sludge hauling contract contingent upon final review by the Authority's Engineer and Solicitor. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

**Bid Specifications for Cornerstone Drive Waterline Relocation Project**

Ty Leinneweber received the GP-5 Permit on February 4, 2026, from Berks County Conservation District (BCCD) for the waterline relocation work. Ty Leinneweber needs to be notified when the Township plans to bid on the project so that the Authority's waterline relocation work can be included in the Township's overall bid package.

A motion was made by Jim Nothwehr to authorize SDE to prepare bidding specifications for the Authority's portion of the project and submit specifications to the Township's Engineer for inclusion in the bid package of the Township's Culvert Replacement Project. The motion was seconded by Tracey Cook and hearing no questions on the motion, it passed unanimously.

**Peter's Spring Dam Removal – GP-3 Permit Application**

Ty Leinneweber reported that SDE is nearing completion of the GP-3 Permit Application to submit to the BCCD for the Peter's Spring Dam Removal and Spillway Repair Project. Ty Leinneweber requested to submit a service fee of \$850.00 to BCCD.

A motion was made by Roger Sensenig to authorize the submission of the BCCD GP-3 Permit Application and Service Fee of \$850.00 for the Peter's Spring Dam Removal and

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Spillway Repair Project. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

**PIRMA Renewal**

Nicolas Volk reported a 5.3% increase in coverage renewal for 2026. He requested authorization to approve the PIRMA insurance renewal increase.

A motion was made by Jack May to authorize Nicolas Volk to renew the PIRMA insurance coverage increase for 2026 for a total amount of \$40,972.00. The motion was seconded by Tracey Cook and hearing no questions on the motion, it passed unanimously.

**Cyber Security Insurance Proposal**

Nicolas Volk reported that cybersecurity for water and wastewater systems is evolving with a greater focus on resilience against cyber threats. He explained that cyber insurance can better prepare the Authority to respond to potential cyber incidents involving these systems. Nicolas Volk reviewed two cyber insurance quotes and recommended approving Beazley Cyber Insurance with an annual premium of \$1,330.00.

A motion was made by Jim Nothwehr to approve the Beazley Cyber Insurance Proposal and Policy provided by Bowman's Insurance Group for \$1,330.00 for starting coverage contingent on final review and approval from the Solicitor. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

**Operator Server Access**

Nicolas Volk reported that Russ Stoudt and Angel Roldan currently lack access to the office server, and their files and data on their computers are not backed up. He requested that the Board approve adding Russ Stoudt and Angel Roldan to the office server with no access permissions granted. This will enable the Authority's IT consultants to streamline future security improvements.

A motion was made by Jack May to approve the addition of Russ Stoudt and Angel Roldan to the office server with no access permissions authorized. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

**Pension Plan Unfunded Liability**

Nicolas Volk requested authorization from the Board to make an additional payment of \$6,946.00 to PMRS to be applied towards the Unfunded Liability with the Authority's Pension Plan.

A motion was made by Jim Nothwehr to authorize an additional payment of \$6,946.00 to PMRS to be applied towards the Unfunded Liability with the Authority's Pension Plan. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

**Authority’s Office Renovations**

Nicolas Volk requested authorization to have preliminary discussions with the Township Manager and Watkins Architect to discuss renovations on the Authority’s side of the existing office building.

A motion was made by Roger Sensenig to approve preliminary discussions for office renovations on the Authority’s side of the existing office building with the Township Manager and Watkins Architect. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

**Excess Usage for Coliseum Center**

Nicolas Volk reported that the property owner, Maria Satiro, requested a fourteen (14) month payment plan with the Authority for her excess usage fee of \$17,753.44. Nicolas Volk explained to the property owner that Board approval was necessary to accept her payment arrangement terms. He also mentioned that the property owner had previously been approved for a six (6)-month extension, and a potential twelve (12) month payment plan would equate to eighteen (18) total months to pay the excess usage fee.

A motion was made by Jim Nothwehr to deny the property owner, Maria Satiro’s request for a fourteen (14) month payment plan. The property owner will be approved for a maximum of twelve (12) months' payment plan to cover the excess usage fee. The motion was seconded by Tracey Cook and hearing no questions on the motion, it passed unanimously.

**Grant Submission of Grove Road Watermain Replacement Project**

Ty Leinneweber reported that the US Army Corps of Engineers notified SDE about a grant available for any environmental infrastructure project. A total of \$7 million will be accessible for Berks County. Ty Leinneweber explained that the grant is 75% funded, with a 25% match required from MTA. Ty Leinneweber requested approval to submit the grant application for the Grove Road Watermain Replacement Project.

A motion was made by Tracey Cook to approve the grant submission of the Grove Road Watermain Replacement Project under the Water Resources Development Act Authorization. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

**Signature Cards for Bank Accounts**

A motion was made by Jack May to authorize the current Board Members to sign new signature cards for the Maidencreek Township Authority’s Tompkins and Fleetwood Bank accounts. The motion was seconded by Roger Sensenig and hearing no questions on the motion, the motion passed unanimously.

**Leak Reduction Request**

None

**Personnel**

None

**UPDATES:**

**Phillips' Farm Water Treatment Facility Construction Project**

Ty Leinneweber submitted revised plans to the BCCD on January 23, 2026. Ty Leinneweber received a notice that the application is back in the DEP/BCCD review queue.

**Route 73 New Water Line Installation Project**

Ty Leinneweber explained to the contractor that the project is being held up pending the NPDES Permit. His main goal is to have the pipelines installed at the intersection so the new wells can be put into operation.

**Peter's Spring Reservoir Dam Removal & Spillway Repair Project**

Ty Leinneweber will submit the necessary permit applications to the BCCD after the design is approved by DEP.

**WWTP Raising of the Berm – Phase 2**

Ty Leinneweber said the survey will be scheduled next month after the snow has melted.

**Sanitary Sewer Collection System Maintenance Project**

Ty Leinneweber reported that work is expected to begin in March. He also mentioned that the contractor will upload inspection reports to the new GIS System.

**Sale of Real Estate and Negotiations**

Ty Leinneweber reported SDE plans on executing the site survey next month.

**Radio Meter Reading System Project**

Nicolas Volk reported that the contractor is currently installing the base station and antenna. He also mentioned he will coordinate with an electrician to install power to the base station control panel.

**Update from General Manager**

**Tour of Waste Water Treatment Plant and Water System**

Nicolas Volk will schedule a tour for the Board Members to visit the Waste Water Treatment Plant (WWTP) and Water System. Nicolas Volk will email the Board Members a convenient date and time. The Board Members will not deliberate or discuss any Authority business during the tour.

**Pennsylvania Municipal Authority Association Board Members Training**

Nicolas Volk reminded the Board Members that the Pennsylvania Municipal Authority Association (PMAA) board member training will be on Wednesday, March 11, 2026, at the Delta Hotels in Breinigsville. He will email the Board Members the meeting time.

UNFINISHED BUSINESS – None.

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SOLICITOR'S REPORT - None.

ENGINEER'S REPORT  
SDE submitted a written report.

GENERAL MANAGER'S REPORT  
Mr. Volk had nothing further to add.

**PAYMENT OF BILLS**

A motion was made by Jack May to accept the Treasurer's Report and authorize the following payments as presented: Routine/Regular Bill List - \$187,854.92, Construction in Progress - \$714.10, Reimbursable Expenses Paid by Developer - \$1,745.00, CIP Account Transfer from Operator Acct - \$500.00, Payroll Account Transfer from Operator Acct - \$50,000.00, Developer Review from Operator Acct. - \$0, Emergency Account Transfer from Operator Acct - \$12,000.00, Petty Cash Transfer from Operator Acct. - \$0.00, Operator Account Transfer from Money Market Acct - \$100,000.00, Validate Checks Signed Between Meetings - \$4,870.68, Special Checks Requiring Special Handling - \$22,618.04. Additional Checks after Board Book Delivery - \$4,919.77 for a total amount of \$222,722.51. Tracey Cook seconded the motion and hearing no questions on the motion, it passed unanimously.

**PROFESSIONAL STAFF REIMBURSABLE EXPENSES:**

A motion was made by Jack May to approve Professional Staff Reimbursable Expenses for SDE Invoice #127011 in the amount of \$620.00. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

A motion was made by Roger Sensenig to approve Professional Staff Reimbursable Expenses for SDE Invoice #127007 in the amount of \$750.00. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

A motion was made by Jim Nothwehr to approve Professional Staff Reimbursable Expenses for SDE Invoice #126998 in the amount of \$375.00. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

Executive Session – None

A motion was made by Jack May and seconded by Jim Nothwehr to adjourn the Board Meeting on February 19, 2026, at 1:20 p.m.

Respectfully Submitted,

*Tania Beerman*  
Tania Beerman,  
Recording Secretary

*Minutes are subject to change prior to approval of the Maidencreek Township Authority.*