

Maidencreek Township Authority
May 21, 2026

Attending Board Members: Jack May, Jim Nothwehr, Tom Evanosky, Roger Sensenig, Tracey Cook.

Also Attending: Ty Leinneweber of Systems Design Engineering (SDE), Daniel Becker of Kozloff Stoudt, Nicolas Volk, Russell Stoudt, Jen Blatt, Tania Beerman of the Maidencreek Township Authority, Dawn Geschwindt, Township Board of Supervisors, and Diane Hollenbach, Township Manager.

Jack May called the May 21, 2026, meeting of the Maidencreek Township Authority (MTA) to order at 11:05 a.m. at the Maidencreek Township Municipal Building.

Guest: Jim Frank of Systems Design Engineering (SDE) to present the GIS Online System Upgrade with Nicolas Volk.

PUBLIC COMMENTS: None

The Chairman, Tom Evanosky, announced that a tour of the water and wastewater system was held on May 5, 2026, from 10:00 AM to 1:00 PM. No Authority business matters were discussed.

DEVELOPMENT REVIEW

Crossing at Maidencreek

Ty Leinneweber reported that revised plans have not been received.

Meadowbrook Phase IV Lot #37.

Ty Leinneweber received the written certification for Sewage Facilities Planning Exemption Application Mailer, and all SDE comments have been addressed. Ty Leinneweber reported that the plans are ready for board signature and approval.

APPROVE MINUTES

A motion was made by Jack May to waive the reading of the minutes and approve the April 16, 2026, regular monthly meeting minutes as requested. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

New Business

GIS Online System Upgrades.

Nicolas Volk and Jim Frank of SDE presented the GIS upgrades, covering the migration from the existing Desktop GIS to the GIS Online System. Nicolas Volk reported that the GIS Online System allows the operations staff to add inspection records to assets and integrate the GIS Online System with the Authority's asset management plan and maintenance schedules. Nicolas Volk reported that the new system will help MTA staff become more familiar with the locations of the water and sewer facilities in the field. Nicolas Volk reported that operations staff will be able to add inspection records to MTA fire hydrants in the field. Inspection items

can be recorded using the fire hydrant inspection solution, including flow test records, flushing records, and verification that the hydrant is operable. Jim Frank explained that the system automatically updates parcel data whenever information is updated on the Berks County Parcel database.

Phillips' Farm Water Treatment Facility Project.

Ty Leinneweber explained each item of the Change Order No. 16, from Blooming Glen Contractors, Inc. (Blooming Glen), totaling \$489,950.56, covering mobilization, demolition, erosion control, earthwork, storm drain, and well monitoring. Ty Leinneweber recommended publicly bidding the additional work related to the stormwater basin modifications that would be completed after Blooming Glen completes its contract.

A motion was made by Jim Nothwehr to reject Change Order No. 16 and to authorize SDE to prepare bid specifications and bid documents to publicly bid the additional stormwater basin work. The motion was seconded by Roger Sensenig, and hearing no questions on the motion, it passed unanimously.

Sanitary Sewer CCTV and Manhole Inspection Project.

Ty Leinneweber reported the Project is near completion and that SDE will provide a report detailing the repair and rehabilitation recommendations for the sewer collection system after project completion.

A motion was made by Roger Sensenig to approve Payment Application No.1 for \$33,969.71 to the contractor, Environmental Service Corp. After Payment Application No.1, the balance to finish will be \$57,190.29. The motion was seconded by Jack May, and hearing no questions on the motion, it passed unanimously.

Hafer Equipment WWTP Aluminum Tank Permanent Spill.

Nicolas Volk explained a Notice of Violation (NOV) was issued by DEP requiring the Authority to install a permanent spill prevention device for the aluminum storage tank at the Wastewater Treatment Plant (WWTP) per the Hafer Equipment Inspection Report. Nicolas Volk reported the Authority was given sixty (60) days to comply with the NOV. The DEP NOV requires a certified DEP tank installer to install the permanent spill prevention device. Nicolas Volk authorized the installation of the permanent spill prevention device totaling \$9,048.00, to ensure the Authority meets the requirements and deadline.

A motion was made by Tracey Cook to ratify approval of the Hafer Equipment Proposal totaling \$9,048.00 to install the permanent spill prevention device for the aluminum chloride storage tank at the WWTP required by DEP. The motion was seconded by Jim Nothwehr, and hearing no questions on the motion, it passed unanimously.

General Manager as an Authorized Check Signer.

Jen Blatt, office administrator, requested that the General Manager, Nicolas Volk, be added as an authorized signatory for checks drawn on the Emergency Operating Account. Jen Blatt explained the account is primarily used for standard office operations. The Board rejected the request to add Nicolas Volk to the Emergency Operating Account. The Board recommended utilizing the office credit card where practical.

Leak Reduction Request

Desiree & Brian Myers, 416 Colonial Court, Blandon

A motion was made by Jim Nothwehr to authorize a one-time leak reduction per MTA policy for Desiree & Brian Myers, 416 Colonial Court. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

Personnel

Tabled to Executive Session.

UPDATES:

Phillips' Farm Water Treatment Facility Construction Project.

Ty Leinneweber reported Blooming Glen resumed construction. Ty Leinneweber reported the water pressure in the pipelines is being tested.

Route 73 New Water Line Installation Project.

Ty Leinneweber reported a major leak occurred at the intersection of Main Street and Spirit Court on May 13, 2026. The leak was contained, and water was restored to all residences. Ty Leinneweber reported the 12-inch line has been installed on Main Street. Ty Leinneweber reported the contractor will be installing the fire hydrants and testing the 12-inch line this week.

Peter's Spring Reservoir Dam Removal & Spillway Repair Project.

Ty Leinneweber received all permits and authorizations from DEP for the Project. Ty Leinneweber reported he will proceed with obtaining bids once he receives authorization by the Board Members and Nicolas Volk. Ty Leinneweber provided the Final Plan and Permits to the Township for their review and comment. Ty Leinneweber reported that the earliest the Project will begin is the Spring of 2027, contingent on the availability of Authority funding.

WWTP Raising of the Berm – Phase 2.

Ty Leinneweber reported the site survey has been completed. Ty Leinneweber reported SDE is working on the project design.

Sale of Real Estate and Negotiations.

Ty Leinneweber reported the site survey data and existing conditions plan was sent to Seven Development. SDE and MTA will review the Developer's Plan once prepared.

Radio Meter Reading System Project.

Nicolas Volk presented a preliminary test site showing how data is populating on the software website. Nicolas Volk explained that the system will continue to disclose more data in the coming days. Nicolas Volk reported a meeting will be scheduled with Diversified and Sensus to facilitate the billing system integration process.

Updates from General Manager:

Maidencreek Township Quarterly Bulletin:

Nicolas Volk presented to the Board an announcement that will be printed in the Maidencreek Township summer bulletin, which is mailed quarterly, reporting that MTA provides high-quality drinking water and continues to provide cost-effective water and sewer services to its customers.

Consumer Confidence Report:

Nicolas Volk presented the Board with the updated Consumer Confidence Report.

Installation of the Duo MFA for Board Members:

Nicolas Volk will coordinate a time with Stratix and the Board Members to install the Duo MFA on their iPads.

UNFINISHED BUSINESS – None.

SOLICITOR’S REPORT - None.

ENGINEER’S REPORT
SDE submitted a written report.

GENERAL MANAGER’S REPORT
Mr. Volk had nothing further to add.

PAYMENT OF BILLS

A motion was made by Jack May to accept the Treasurer’s Report and authorize the following payments as presented: Routine/Regular Bill List - \$93,153.69, Construction in Progress - \$48,529.71, Reimbursable Expenses Paid by Developer - \$3,819.70, CIP Account Transfer from Operator Acct - \$49,000.00, Payroll Account Transfer from Operator Acct - \$50,000.00, Developer Review from Operator Acct. - \$0, Emergency Account Transfer from Operator Acct - \$10,500.00, Petty Cash Transfer from Operator Acct. - \$0.00, Operator Account Transfer from Money Market Acct - \$0.00, Validate Checks Signed Between Meetings – \$20.00, Special Checks Requiring Special Handling - \$4,696.55. Additional Checks after Board Book Delivery - \$145.90 for a total amount of \$150,365.55. Roger Sensenig seconded the motion and hearing no questions on the motion, it passed unanimously.

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PROFESSIONAL STAFF REIMBURSABLE EXPENSES:

A motion was made by Jim Nothwehr to approve Professional Staff Reimbursable Expenses for SDE Invoice #1420 in the amount of \$494.70. The motion was seconded by Roger Sensenig and hearing no questions on the motion, it passed unanimously.

A motion was made by Roger Sensenig to approve Professional Staff Reimbursable Expenses for SDE Invoice #1411 in the amount of \$3,325.00. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Executive Session – The MTA Board went into executive session from 12:48 PM to 1:03 PM to discuss personnel.

The MTA Board came out of executive session at 1:03 PM and took the action as follows:

Utility Operator Wage Increase

A motion was made by Tom Evanosky to approve a \$2.00 per hour wage increase to Mr. Seth Hertzog, in accordance with his Offer of Employment Letter for obtaining his PA DEP Wastewater Operator License with all required Classes and Subclasses, to be effective May 21, 2026. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

A motion was made by Tom Evanosky and seconded by Jim Nothwehr to adjourn the Board Meeting on May 21, 2026, at 1:04 p.m.

Respectfully Submitted,

Tania Beerman
Tania Beerman,
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.